

# *Wachusett Regional School District*

*Holden, Paxton, Princeton, Rutland, Sterling*

April 27, 2018

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair	Linda Long-Bellil
Christina Smith, Vice-chair	Lauren Maldonado
Scott Brown	Amy Michalowski
Thomas Curran	Benjamin Mitchel
Michael Dennis	Jon Edward Novak
Harriet Fradellos	Michael Rivers
Stephen Godbout	Asima Silva
Susan Hitchcock	Megan Weeks
Robert Imber	Charles Witkes
Sarah LaMountain	Adam Young
Matthew Lavoie	

From: Darryll McCall, Ed.D., Superintendent of Schools

SUBJECT: Superintendent's Report

## School Committee Roster

Monday's meeting will be the last regular School Committee meeting before the May 14<sup>th</sup> local elections. There are several seats that expire this year and I wish to take this opportunity to thank Linda Long-Bellil, Asima Silva, Adam Young, Amy Michalowski, Harriet Fradellos, Bob Imber, Lauren Maldonado, Ed Novak, and Sarah LaMountain for their service to the students, staff, and Member Towns during their tenures seating on the Committee. I wish all who will be seeking re-election much luck and may those who are not enjoy a bit more free time.

## Posting

Attached is the updated posting of School Committee meetings for April and May (attachment 1).

## Policy Relating to School Committee Operation Powers and Duties

The last several meetings, members of the Committee have had discussions and conversation about the "powers and duties" of members of the WRSDC. At Member Lavoie's suggestion, I have attached a copy of Policy 1110, which outlines roles and responsibilities, powers and duties of members of the School Committee (attachment 2). Without a doubt, all members of the Committee take their duties and assignments very seriously and always want to do what is best and right for students, staff, and community members. I thank Member Lavoie for being such a

committed member of our Committee, making all he serves his top priorities.

### Town Elections and Upcoming Town Meetings

This year local town elections will be held on Monday, May 14<sup>th</sup>, which will be a full-day of professional development throughout the District (and a “no school day” for students). I want to extend thanks to principals and Central Office administrators for the time and effort put into organizing a very extensive and comprehensive PD day for our staff.

Below is the schedule of upcoming Annual Town Meetings, the first two being held on Monday, May 7<sup>th</sup>, in Paxton and Sterling.

	Holden	Paxton	Princeton	Rutland	Sterling
<b>Annual Town Meeting Date</b>	Monday May 21, 2018	Monday May 7, 2018	Tuesday May 15, 2018	Saturday May 12, 2018	Monday May 7, 2018
<b>Town Meeting Time</b>	7:00 PM	7:00 PM	7:00 PM	Special @ 6:00 PM ATM @ 7:00 PM	6:30 PM
<b>Town Meeting Location</b>	WRHS	Paxton Center School	Thomas Prince School	Glenwood Elementary School	Chocksett Middle School
<b>School Committee Rep.</b>					
<b>Administrator</b>	Darryll McCall	Bob Berlo/ Joe Scanlon	Darryll McCall	Darryll McCall	Darryll McCall/ Jeff Carlson

On the morning of April 11<sup>th</sup>, Chair Mills and I were in-studio at HCTV (Holden Community Television) filming a 30 minute “conversation” about our District, the budget, and other items of interest. I want to thank Jay Brunetta of HCTV, who did a great job walking us through the filming and the entire process, which resulted in a very professional “episode” which will be shown on local cable stations, will be shared with all families through a link on SchoolMessenger, and will also be accessible on the District website ([www.wrsd.net](http://www.wrsd.net)).

## Superintendent's Annual Evaluation

I would like to thank all of you for completing the Superintendent's Annual Evaluation over the past week. Working in conjunction with the Superintendent Goals and Evaluation Subcommittee, we created an assessment tool that was, hopefully, more user friendly than in the past. I would also like to thank the members of that subcommittee for their work over the past several months.

## School Choice

After reviewing school data from across the District, grade level and class size numbers were taken into consideration when thinking about a school choice recommendation. Looking at these data points, I am recommending that the Committee votes to not have Wachusett participate in school choice for the coming school year.

As I reflected upon the issues associated with school choice, it became clear that we must look at how we engage our own community members, parents, and students as to why the WRSD is the best school district for students to receive a wonderful educational experience. We will always have students choose to attend other school districts through school choice for a variety of reasons. We will also always have students from outside of the WRSD who wish to attend our excellent schools. In any case, even with space for accepting students in certain classes throughout the District at the present time, in anticipation of new students moving into our district, especially in Holden and Rutland, will mean more students entering the high school in the future. At this point in time, because of the potential for further increases in our enrollment numbers, it seems counterintuitive to promote school choice for the 2018-2019 school year.

A summary of school choice enrollment can be found as a separate link in Drive.

## Next Generation MCAS

We continue to work through the Next Generation MCAS this spring with very few issues. Supervisor of Information Services, Barry Sclar, has shared with me that the many login issues that we encountered with students last year have been almost nonexistent this year. Please see Deputy Berlo's report with more information concerning this topic.

## Action by the School Committee

- Annual Report

As a separate link, I am providing you with a draft of the 2017 Annual Report, approval of which is on the agenda for Monday's meeting.

- District Treasurer

At Monday evening's Business/Finance Subcommittee meeting, subcommittee members met with District Treasurer Jim Dunbar to review his annual evaluation and discussed the

past year (attachment 3). Mr. Dunbar was consistently rated as "Meets Expectations" and all agreed he has performed his duties as outlined in his job description. At that same meeting, subcommittee members and Mr. Dunbar discussed extension of his employment contract for FY19 (July 1, 2018 - June 30, 2019), and after discussions with Mr. Dunbar and his indicating his willingness and ability to continue in this role, the subcommittee voted to recommend to the full School Committee a contract extension with Treasurer Dunbar. The full Committee will be asked to vote on this at Monday evening's meeting (attachment 4).

- District Auditing Services

The District's contract with auditing firm Lynch, Malloy, Marini LLC will expire on June 30, 2018. Following a RFP (Request for Proposals) process, which included input from the Audit Advisory Board, the Business/Finance Subcommittee is recommending the full School Committee approve a contract with audit firm Melanson Heath of Andover, Massachusetts, the initial contract for three years (7/1/2018 - 6/30/2021), with the option for extending two years beyond. Approval of this contract is on the agenda for Monday's meeting.

## Director of Business and Finance

As I mentioned to the Committee in an email correspondence earlier this month, Director of Business and Finance, Joe Scanlon, has shared his intent to resign from his position at the end of this fiscal year. Joe has accepted a position as the business manager of the Belchertown Public Schools and we are very happy for him and his new job that is much closer to home.

The Director of Business and Finance position has been posted and we have begun our review of the applications. An interview committee will be formed and the formal interviews will begin within the next few weeks.

## Dawson Principal Search

The search process for a new principal of Dawson school has commenced and we are hoping to have final interviews within the next several weeks. Director of Human Resources, Jeff Carlson, will be leading the search committee.

## Principals' Reports

The topic for the principal monthly reports is *Update on Goals* (attachment 5). I am also sharing with this report a listing of upcoming events at the schools, should you be interested in attending any of these school activities (attachment 6).

## Policy

Attached you will find recently amended School Committee Policy 3311.1 *Graduation Requirements*. This policy can also be found on the District website. The amended policy and



updated Table of Contents have been sent electronically to the Member Towns, school principals, and District administration (attachment 7).

Following amending of this policy, Member Long-Bellil requested that District administration provide a report on Curriculum Frameworks, specific to civics education. Deputy Berlo and I will be looking at this in the coming weeks.

## Quarterly Report on Reimbursements

Pursuant to Policy 5273.3 Policy Relating to Personnel Management *Employee Travel for Workshops, Conferences, Visitations* and Policy 5264.1 Policy Relating to Personnel Management *Payment or Reimbursement for Meals*, attached is the Report of Employee Travel for Workshops, Conferences, Visitations for the period January - March 2018 (attachment 8).

## Treasurer's Update

Treasurer Dunbar has submitted the Treasurer's Update and Cash Reconciliation for February 2018. Treasurer Dunbar's reports can be found in Google as separate attachments, and as separate links in my cover email.

## Executive Staff Reports

- Deputy Superintendent Robert Berlo's Report to the Superintendent dated April 23, 2018 (attachment A)
- Director of Business and Finance Joseph Scanlon's Report to the Superintendent dated , 2018 (attachment B)
- Director of Human Resources Jeff Carlson's Report to the Superintendent dated April 24, 2018 (attachment C)
- Administrator of Special Education Kimberly Merrick's Report to the Superintendent dated April 2018 (attachment D)

## Subcommittee Minutes

- Minutes of the March 19, 2018 meeting of the Business/Finance Subcommittee (Subcommittee Minutes attachment 1)
- Minutes of the April 2, 2018 meeting of the Superintendent Goals and Evaluation Subcommittee (Subcommittee Minutes attachment 2)

## Chair's Correspondence

- April 10, 2018 correspondence to Glenn Quirk (Chair's Correspondence 1)
- April 10, 2018 correspondence to Sean Xenos (Chair's Correspondence 2)

## Superintendent's Correspondence

- April 12, 2018 correspondence to Representative Kim Ferguson (Superintendent's

Correspondence 1)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff

DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT  
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

*Agenda*

Regular Meeting #1312

Monday, April 30, 2018  
7:00 PM

Media Center  
Wachusett Regional High School, Holden

- I. Public Hearing
- II. Chair's Opening Remarks
  - A. Update on Contract Negotiations.
- III. Student Representatives' Reports (Philip Baird, Donroy (DJ) Ferdinand)
- IV. Superintendent's Report
  - A. Discussion of Report
  - B. Recommendations Requiring Action by the School Committee
    - 1. To accept the Annual Evaluation of the Superintendent of Schools
    - 2. To determine School Choice participation for the 2018-2019 school year
    - 3. To approve the 2017 Annual Report
- V. Unfinished Business
- VI. Secretary's Report
  - A. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on March 26, 2018 - *copies of minutes to be distributed at the April 30, 2018 School Committee meeting*
  - B. Approval of #319 Special Meeting Minutes of the Wachusett Regional School District Committee held on April 9, 2018 – enclosed
  - C. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on April 9, 2018 - *copies of minutes to be distributed at the April 30, 2018 School Committee meeting*
  - D. Approval of #1311 Regular Meeting Minutes of the Wachusett Regional School District Committee held on April 9, 2018 – enclosed

VII. Treasurer's Report/Financial Statements

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, M. Dennis, S. Hitchcock)
- B. Education Subcommittee (C. Smith, Chair, M. Lavoie, Vice-chair, R. Imber, S. LaMountain, L. Maldonado, A. Silva, M. Weeks)
- C. Business/Finance Subcommittee (M. Dennis, Chair, A. Young, Vice-chair, L. Long-Bellil, B. Mitchel, J. E. Novak, C. Witkes)

Motion: To renew the contract by and between the Wachusett Regional School District Committee and James J. Dunbar, referred to as the Treasurer, for a period of twelve months (7/1/2018 – 6/30/2019), at a per month salary of \$1,275.67.

Motion: To award a contract to Melanson Heath of Andover, Massachusetts to perform all required or advisable audit services to include Annual Financial Statements, Federal Awards Programs, End of Year Report, and Student Activities, for three (3) fiscal years covering FY18 in the total amount of \$32,100, FY19 in the total amount of \$32,900, and FY20 in the total amount of \$34,700, with an option to renew for two (2) additional fiscal years at the District's discretion for FY21 in the total amount of \$35,500 and for FY22 in the total amount of \$36,300.

- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, T. Curran, H. Fradellos, Stephen Godbout, Michael Rivers)
- E. Superintendent Goals and Evaluation Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. LaMountain, M. Lavoie, A. Michalowski, M. Weeks)
- F. Audit Advisory Board (C. Witkes, Chair, B. Mitchel, Vice-chair)
- G. Ad Hoc Subcommittees
  - 1. Ad Hoc Subcommittee on Budget Sustainability (K. Mills, Chair, A. Young, Vice-chair, M. Lavoie, L. Long-Bellil)
- H. Building Committees
  - 1. Mountview Building Committee
- I. School Council Reports:

Central Tree Middle School (J. E. Novak), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (A. Silva), Dawson Elementary School (A. Young), Glenwood Elementary School (M. Lavoie), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle

School (S. Brown), Naquag Elementary School (C. Witkes), Paxton Center School (B. Mitchel), Thomas Prince School (M. Weeks), Wachusett Regional High School (S. LaMountain/M. Rivers), Special Education Parent Advisory Council (A. Young), Early Childhood Center (L. Maldonado)

IX. Public Hearing

X. New Business

XI. Adjournment

If you cannot attend the April 30<sup>th</sup> Wachusett Regional School District Committee meeting, please contact Rebecca Petersen at (508) 829-1670 Ext. 230.

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

DRAFT Minutes

Special Meeting #319  
Monday, April 9, 2018  
6:30 PM

Media Center  
Wachusett Regional High School  
1401 Main Street, Holden

*Wachusett Regional School District Committee*

Kenneth Mills, Chair	Linda Long Bellil
Christina Smith, Vice-chair	Lauren Maldonado (7:20 PM)
Scott Brown	Jon Edward Novak
Thomas Curran	Michael Rivers
Michael Dennis	Asima Silva
Susan Hitchcock	Megan Weeks
Robert Imber	Charles Witkes
Matthew Lavoie	

*Committee Members Absent:*

Harriet Fradellos	Amy Michalowski
Stephen Godbout	Benjamin Mitchel
Sarah LaMountain	Adam Young

*Administration Present:*

Darryll McCall, Superintendent  
Robert Berlo, Deputy Superintendent  
Joseph Scanlon, Director of Business and Finance  
Jeff Carlson, Director of Human Resources  
Kimberly Merrick, Administrator of Special Education  
Rebecca Petersen, Executive Secretary to the Superintendent

*Student Representatives Present:*

None

I. Call to Order

Chair Mills called the special meeting of the School Committee to order at 6:34 PM.

- II. Executive Session to discuss strategy for contract negotiations with bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would

have an adverse effect on the District's bargaining position, to return to public session

Motion: To enter Executive Session to discuss strategy for contract negotiations with bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Regional Nurses Association, Wachusett Regional Education Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, to return to public session

(M. Weeks)

(S. Brown)

Roll call vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion was approved unanimously.

The Committee adjourned to executive session at 6:35 PM

The Committee returned to public session at 7:42 PM.

III. Ratification of Collectively Bargained Contract

Motion: To ratify the Memorandum of Agreement Between Wachusett School District and SEIU Local 888 – ABA Program Assistants, as presented.

(C. Smith)

(A. Silva)

Chair Mills reviewed the language and the amendments outlined in the MOA (Memorandum of Agreement) (attachment 1). He explained this is a three year

contract (7/1/2017 – 6/30/2020) with this bargaining unit. Members were given the opportunity to ask questions about the proposed agreement.

Roll call vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion passed unanimously.

Motion: To ratify the Memorandum of Agreement Between Wachusett School District and Wachusett Regional Nurses Association, as presented.

(C. Smith)

(S. Hitchcock)

Chair Mills reviewed the language and the amendments outlined in the MOA (Memorandum of Agreement) (attachment 2). He explained what is proposed with this bargaining unit are essentially two contracts – a one year contract 7/1/2017-6/30/2018 and a three year contract 7/1/2018 – 6/30/2021. Members were given the opportunity to ask questions about the proposed agreement.

Roll call vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil



Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion passed unanimously.

#### IV. Adjournment

Motion: To adjourn the special meeting.

(S. Hitchcock)

(M. Dennis)

Roll call vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion passed unanimously.

The special meeting adjourned at 7:47 PM.

Respectfully submitted,

Darryll McCall, Ed.D.  
Superintendent of Schools

DM:rlp

- Attachment 1 – Draft MOA SEIU Local 888 – ABA Program Assistants
- Attachment 2 – Draft MOA Wachusett Regional Nurses Association

**MEMORANDUM OF AGREEMENT**  
**between the**  
**Wachusett Regional School District and the**  
**SEIU Local 888-ABA Program Assistants**

The negotiating subcommittees of the Wachusett Regional School District and the SEIU Local 888 – ABA Program Assistants have negotiated a successor collective bargaining agreement for the period covering July 1, 2017 through June 30, 2020. Except to the extent referenced in this MOA, the terms of the contract covering July 1, 2015 through June 30, 2017 will remain in full force and effect and will be contained within the resultant successor bargaining agreement referenced herein for the period covering July 1, 2017 – June 30, 2020. The following represent the negotiated changes to the collective bargaining agreement, which will expire on June 30, 2020. The successor contract will have the date references changed where appropriate to reflect the terms of the new contracts. It is expressly understood that the members of both parties bargaining teams will recommend that their principals ratify the terms of this MOA.

1. **Article 10 – Hours of Work and Work Year** – Replace paragraph 3- “Hours of work shall be seven and one half (7.5) hours per day, inclusive of breaks.” With the following language – “Effective with the ABA PA placements made for July 1, 2017, all new employees will be hired at 37.5 hours per week, regardless of location. Staff hired after the placement date of May 1, 2017, will have their hours reset at 37.5 hours a week effective July 1, 2018. All current employees hired before May 1, 2017, in 40 hour positions will maintain their 40 hour position, until they retire, leave the District, or voluntarily reduce their hours to 37.5 a week.”
2. **Article 23- Professional Development** – Eliminate second paragraph and replace it with the following language. – “Recognizing the importance of professional development in maintaining a highly qualified staff, the District will allocate \$2,500 each fiscal year for this purpose. These funds will be for members of the SEIU Local 888 ABA Program Assistants bargaining unit to help defray the costs associated with professional development.
  - A. These costs may include, but are not limited to, conference expenses, course fees, workshop fees, and student coverage for ABA PAs attending professional development.
  - B. Any monies that have not been spent during the current school year will be forfeited.
  - C. When possible, ABA PA requests for administrative approval and payment in this fiscal year, must be made, in writing, at least ten (10) school days prior to the opportunity and also contain an explanation of the educational value of the request.
  - D. If an ABA PA wishes to take an online course/workshop, the ABA/PA must get approval prior to the start of the course/workshop before being eligible for reimbursement.”
3. **Article 26 – Wages** - Replace existing language with the following-  
FY18 - July 1, 2017, FY17 Grids remain in place – staff eligible to move a Step do so on July 1  
FY19 - July 1, 2018, all eligible staff move a Step on July 1 per FY19 Grid.  
FY20 – July 1, 2019, FY19 Grid adjusted for 2% COLA, staff eligible to move a Step do so on July 1

The salary schedules for members of the bargaining unit are listed in Appendix A.

Add new paragraph – “Any staff member appointed to cover for an ABA Teacher in his or her absence shall receive an additional \$5 an hour while providing this coverage. This appointment will be done by the Principal or a **BCBA**.”

Add a new paragraph – “The District agrees to notify the bargaining unit when it hires a new employee beyond Step 3.”

4. **Article 28 – Insurance** – Eliminate second paragraph – as it is no longer applicable.
5. **Article 33 – Evaluations** – Eliminate existing language and replace it with the following – “Evaluations will be done annually on ABA PA staff.”
6. **Article 34 – Duration** – Replace with the following language. “This Agreement shall become effective on July 1, 2017, and remain in full force and effect until June 30, 2020, unless either party notifies the other party prior to February 1, 2020, or any February 1 thereafter of its desire to terminate or modify this Agreement.
7. Should the parties fail to negotiate a successor agreement by June 30, 2020, it is agreed that this Agreement will continue in full force and effect until said time as a new contract is negotiated.

\_\_\_\_\_  
Darryll McCall, Ed.D., Superintendent of Schools

Date: \_\_\_\_\_

\_\_\_\_\_  
Kenneth Mills, Chair, Wachusett Regional School District Committee

Date: \_\_\_\_\_

\_\_\_\_\_  
Ronald Patenaude, Union Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**MEMORANDUM OF AGREEMENT**  
**between the**  
**Wachusett Regional School District and the**  
**Wachusett Regional Nurses Association**

The negotiating subcommittees of the Wachusett Regional School District and the Wachusett Regional Nurses Association have negotiated successor collective bargaining agreements for the period covering July 1, 2017 through June 30, 2018 and July 1, 2018 through June 30, 2021. Except to the extent referenced in this MOA, the terms of the contract covering July 1, 2015 through June 30, 2017 will remain in full force and effect and will be contained within the resultant successor bargaining agreements referenced herein for the period covering July 1, 2017 – June 30, 2018 and July 1, 2018 – June 30, 2021. The following represent the negotiated changes to the collective bargaining agreements, which will expire on June 30, 2021. The successor contracts will have the date references changed where appropriate to reflect the terms of the new contracts. It is expressly understood that the members of both parties bargaining teams will recommend that their principals ratify the terms of this MOA.

1. **Article 6 – Provisions for the Work Year.** Add the following 2 paragraphs of language-  
“Over the summer and prior to the school year, nurses may come in to work for up to 21 hours to review, request, and record the immunizations and other records of the incoming students. Nurses who do so will be paid \$30 an hour.”  
  
“School Nurses agree to regularly attend mandatory nursing monthly staff meetings necessary to ensure the exchange of information on District policies, best practices, etc...”
2. **Article 6 – Workday**  
Add: School Nurses may be required to work through their lunch break in an emergency. In that case, they will be paid or provided compensatory time off.
3. **Article 13 – Reduction in Force**  
Under A. Order of Reduction- Eliminate #4- as it is no longer needed.
4. **Article 16 – Vacancies**  
Replace the second paragraph with the following, “For bargaining unit members, at the end of the first year of the transfer position, the Principal in his/her discretion may require a transfer back to the previous year’s position.
5. **Article 22 - Professional Days**  
Add: The District will work to provide school nursing topics eligible for CEUs and PDPs. The District will find nurse replacements when a nurse has been pre-approved for an outside program or in-service training.
6. **Article 25 – Salary**  
Effective July 1, 2017, the present wage scale will be increased by 1% across the board. Members will be paid retroactively upon ratification of this Agreement.

Effective July 1, 2018, the wage scale shall be increased by 2% across the board.

Effective July 1, 2019, the wage scale shall be increased by 2% across the board.

Effective July 1, 2020, the wage scale shall be increased by 2% across the board.

Nurses will advance a step on an annual basis.

Nurses possessing National Board for Certification of School Nurses will be able to advance beyond Step 11. After moving beyond Step 11, the \$500 annual Stipend for Certification will end for the impacted employee.

7. **Article 26 –Nurse Coordinator** – Replace last sentence in paragraph one with the following language-  
“The Nurse Coordinator shall assume the clinical responsibility for the school nurse evaluations and continue to meet the expectations and commitment to the health offices in the District.”

\_\_\_\_\_  
Darryll McCall, Ed.D., Superintendent of Schools

Date: \_\_\_\_\_

\_\_\_\_\_  
Kenneth Mills, Chair, Wachusett Regional School District Committee

Date: \_\_\_\_\_

\_\_\_\_\_  
T. Edmund Burke, Esq., MNA Associate Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Christine Lawton, RN, MNA Chair

Date: \_\_\_\_\_

WACHUSETT REGIONAL SCHOOL DISTRICT

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DRAFT Minutes

Regular Meeting #1311

Monday, April 9, 2018  
7:00 PM

Media Center  
Wachusett Regional High School  
1401 Main Street, Holden

*Wachusett Regional School District Committee*

Kenneth Mills, Chair	Linda Long Bellil
Christina Smith, Vice-chair	Lauren Maldonado
Scott Brown	Jon Edward Novak
Thomas Curran	Michael Rivers
Michael Dennis	Asima Silva
Susan Hitchcock	Megan Weeks
Robert Imber	Charles Witkes
Matthew Lavoie	

*Committee Members Absent:*

Harriet Fradellos	Amy Michalowski
Stephen Godbout	Benjamin Mitchel
Sarah LaMountain	Adam Young

*Administration Present:*

Darryll McCall, Superintendent  
Robert Berlo, Deputy Superintendent  
Joseph Scanlon, Director of Business and Finance  
Jeff Carlson, Director of Human Resources  
Kimberly Merrick, Administrator of Special Education  
Rebecca Petersen, Executive Secretary to the Superintendent

*Student Representatives Present:*

Philip Baird	Donroy Ferdinand
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*Others present, who desired to be recorded as present* (see attached Attendance Sheet – attachment 1).

Chair Mills called the meeting to order at 7:47 PM. He announced the meeting is streaming live on Channel 194 and on HoldenTV.com.

I. Public Hearing

Tracy Kasparian, WREA member, read a prepared statement (attachment 2)

Jennifer Lee, WREA member, read a prepared statement (attachment 3)

Sarah Lefebvre, WREA member, read a prepared statement (attachment 4)

Lauren Salmon-Garrett, on behalf of *I Am Wachusett*, read a prepared statement (attachment 5)

## II. Chair's Opening Remarks

Chair Mills acknowledged the remarks made by WREA members and he explained that the Committee and District administration continue to research the legal issues of the March 26, 2018 ratification vote by the School Committee. Chair Mills assured all that the School Committee and District administration are looking to resolve the ratification question quickly and respectfully.

Former Thomas Prince School Principal Mary Cringan approached the podium, along with former TPS Assistant Principal Karen Baer, both of whom are Project 351 volunteers. Ms. Cringan explained she was representing Project 351 Executive Director Carolyn Casey in introducing this year's WRSD Project 351 Student Ambassadors to the WRSDC:

Caleb Keogh, Mountview Middle School  
Jordan Stanley, Paxton Center School  
Paul Zgurzynski, Thomas Prince School  
Jayna Schmohl, Central Tree Middle School  
Madelyn Fisher, Chocksett Middle School

Ms. Cringan gave a brief history of Project 351, she spoke about some of the projects/activities the Student Ambassadors will be or have been involved in this year, and she explained there is an Alumni Leadership Council that some Student Ambassadors continue to be involved with through their high school years. At Ms. Cringan's invitation, each of the Student Ambassadors approached the podium and explained their first service project since being named Student Ambassadors. At the conclusion of the five reports, the students and Ms. Cringan and Mrs. Baer were thanked for their attendance.

## III. Student Representatives' Reports

Student Representative Baird reported on a women's self-defense course that will be offered, being coordinated by the Student Council, and a blood drive being coordinated by the National Honor Society. Due to these two activities, addressing a project to help with obtaining contents for "lock down buckets" and how students can assist with this initiative has been delayed. Student Representative Ferdinand reported on the success of the recent performances of *Man of La Mancha*, April 6, 7, 8.

At 8:15 PM Chair Mills called for a two minute recess.



The Committee returned to session at 8:17 PM.

IV. Superintendent's Report

A. Discussion of Report

Superintendent McCall reported he has been working on his evaluation narrative and rubric and evaluation questionnaire that members will use to provide input for this annual evaluation.

Superintendent McCall thanked Student Representative Baird for his willingness to help facilitate student interest in undertaking a project to assist with preparation of lock down buckets.

B. Recommendations Requiring Action by the School Committee

Motion: To authorize the transfer of \$1,524.90 from the Salaries, Substitutes & Stipend Appropriation to the Pupil Services Appropriation for the purchase of athletic supplies.

(R. Imber)

(S. Hitchcock)

Chair Mills explained that two Mountview Middle School coaches wish to donate their coaching stipends.

Vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion was approved unanimously.

V. Unfinished Business

There was no unfinished business brought before the School Committee.

VI. Secretary's Report

- A. Approval of 318<sup>th</sup> Special Meeting Minutes of the Wachusett Regional School District Committee held on March 26, 2018.

Motion: To approve minutes of the Special Meeting of the WRSDC held on March 26, 2018

(M. Weeks)  
(S. Hitchcock)

Vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

*Abstained:*

Michael Dennis  
Lauren Maldonado

The minutes were approved 13-0-2.

- B. Approval of Minutes of Executive Session of the WRSDC held on March 26, 2018

At Member Novak's request, action on these minutes was deferred until executive session.

- C. Approval of 1310<sup>th</sup> Regular Meeting Minutes of the Wachusett Regional School District Committee held on March 26, 2018

Motion: To approve minutes of the regular meeting of the WRSDC held on March 26, 2018.

(M. Weeks)  
(C. Witkes)

Vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

*Abstained:*

Michael Dennis  
Lauren Maldonado

The minutes were approved 13-0-2.

VII. Treasurer's Report/Financial Statements

Chair Mills reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, M. Dennis, S. Hitchcock)

Chair Mills reported on the April 4, 2018 meeting of this subcommittee.

Chair Mills reported the subcommittee reviewed two policies, Draft Policy 5235.1 *Employee Harassment* and Amended Policy 3510 *Class Size*.

He reported the subcommittee's discussions and conclusion that policy may not be the proper place for class size presentation language. With regard to Draft Policy

5235.1, subcommittee members did not believe the draft language did justice to such an important topic and requested that District administration re-work the draft policy for future review.

Chair Mills mentioned Director Scanlon's resignation and had words of appreciation for Director Scanlon. Chair Mills reported on discussions at the Management Subcommittee about the supervision of the Director of Business and Finance position, explaining when Director Scanlon was hired in 2013, this position reported to the School Committee, which is not common practice. Moving forward, the Director of Business and Finance will report to the Superintendent of Schools.

At Member Novak's inquiry. Chair Mills reported that the Management Subcommittee had brief discussion about the high school mascot, which was on the agenda for the April 4<sup>th</sup> meeting. Chairs Mills reported the history of the mascot will be researched.

At Member Imber's inquiry, Chair Mills reported on brief discussions about the Management agenda item about a possible resolution on school safety and guns in schools.

- B. Education Subcommittee (C. Smith, Chair, M. Lavoie, Vice-chair, R. Imber, S. LaMountain, L. Long-Bellil, L. Maldonado, A. Silva, R. Van Liew, M. Weeks)

Subcommittee Chair Smith reported this subcommittee has not met since the last School Committee meeting.

Motion: To approve the second reading of Amended Policy 3311.1 Policy Relating to Education Graduation Requirements, waiving the reading.

(C. Smith)

(R. Imber)

8:30 PM Superintendent McCall left the table.

There was discussion about MassCORE and Curriculum Frameworks. Deputy Superintendent Berlo approached the podium and spoke about MassCORE v Curriculum Frameworks, explaining these are two separate entities that are intertwined.

Vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil

Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*  
Thomas Curran

The motion was approved 14-1.

8:33 PM Superintendent McCall returned to the table.

- C. Business/Finance Subcommittee (M. Dennis, Chair, Adam Young, Vice-chair, L. Long-Bellil, B. Mitchel, J. E. Novak, C. Witkes)

Business/Finance Subcommittee Chair Dennis reported this subcommittee will meet on April 23, 2018.

- D. Legal Affairs Subcommittee (S. Hitchcock, Chair, S. Brown, Vice-chair, T. Curran, H. Fradellos, Stephen Godbout, Michael Rivers)

Subcommittee Chair Hitchcock reported this subcommittee met immediately before this School Committee meeting and completing contract negotiations is a top priority. She also reported the subcommittee is reviewing Policy 1312 *Evaluation of the Superintendent*.

- E. Superintendent Goals and Evaluation Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. LaMountain, M. Lavoie, A. Michalowski, M. Weeks)

Chair Mills outlined the timeline for the annual evaluation of the Superintendent of Schools:

April 13, 2018 – Superintendent McCall will share with the full School Committee his evaluation update/narrative and supporting artifacts

April 24, 2018 – due date for School Committee members to submit electronic evaluation of the Superintendent, to provide direction on creation on final evaluation document

April 26, 2018 – meeting of the Superintendent Goals and Evaluation Subcommittee

April 30, 2018 – full School Committee to vote on annual evaluation of the Superintendent of Schools

With the assistance of Supervisor of Information Services Barry Sclar, the evaluation rubric and online evaluation questionnaire were projected on the screen and Chair Mills reviewed and explained. Chair Mills encouraged members to provide comments when preparing their evaluation input. Chair Mills also encouraged all members to participate in the evaluation of the

Superintendent of Schools, noting that 2017 evaluation participation by members of the Committee was very low. Superintendent McCall spoke of the process, noting he is working on his narrative, which will be shared with the Committee the end of the week. Some discussion ensued.

F. Audit Advisory Board (C. Witkes, Chair, B. Mitchel, Vice-chair)

AAB Chair Witkes reported on the April 4, 2018 meeting of the Audit Advisory Board, when the AAB evaluated three RFPs (Requests for Proposals) for District auditing firm. The recommendation of the AAB will be forwarded to the Business/Finance Subcommittee.

G. Ad Hoc Subcommittees

1. Ad Hoc Subcommittee on Budget Sustainability (K. Mills, Chair, A. Young, Vice-chair, M. Lavoie, L. Long-Bellil)

Chair Mills reported on the April 2, 2018 meeting of this subcommittee. At that meeting it was suggested and agreed to that contacting a professional for advice on the best steps to move forward might be wise.

H. Building Committees

1. Mountview Building Committee

No update was given.

I. School Council Reports:

Central Tree Middle School (J. E. Novak), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (A. Silva), Dawson Elementary School (A. Young), Glenwood Elementary School (M. Lavoie), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (S. Brown), Naquag Elementary School (C. Witkes), Paxton Center School (B. Mitchel), Thomas Prince School (M. Weeks), Wachusett Regional High School (S. LaMountain/M. Rivers), Special Education Parent Advisory Council (A. Young), Early Childhood Center (L. Maldonado)

Member Weeks – Thomas Prince School

IX. Public Hearing

No members of the public wished to address the School Committee.

X. New Business

Member Long-Bellil requested District administration provide a report on the Curriculum Frameworks and proposed changes, specifically associated with civics education.

Member Lavoie publically thanked Director Scanlon for his services.

XI. Adjournment

Motion: To adjourn.

(T. Curran)  
(C. Witkes)

Vote:

*In favor:*

Kenneth Mills  
Christina Smith  
Scott Brown  
Thomas Curran  
Michael Dennis  
Susan Hitchcock  
Robert Imber  
Matthew Lavoie  
Linda Long-Bellil  
Lauren Maldonado  
Jon Edward Novak  
Michael Rivers  
Asima Silva  
Megan Weeks  
Charles Witkes

*Opposed:*

None

The motion was approved unanimously.

The meeting adjourned to at 8:51 PM.

Respectfully submitted,

Darryll McCall, Ed.D.  
Superintendent of Schools

DM:rlp

Attachments:

- Attachment 1 – sign-in sheets

- Attachment 2 – public address, Tracy Kasparian
- Attachment 3 – public address, Jennifer Lee
- Attachment 4 – public address, Sarah Lefebvre
- Attachment 5 – public address, Lauren Salmon-Garrett







Greeting...

On February 26th, I sent the first of many emails regarding the WREA ratification process for our contract. It stated that on:

- Friday, March 2: Contract info would be reported to all members
- Wednesday, March 7: Two general discussion meetings at WRHS (but these were cancelled due to snow so we rescheduled them March 12)
- Thursday, March 8: Two more general discussion meetings at Mountview (but these were also cancelled due to snow so we rescheduled them for March 13 and then we had more snow on the 13th so we rescheduled the meeting again for March 15)
- Wednesday, March 14: Voting locations, times, and names of those conducting the vote were posted in each building
- Friday, March 16: Member list for each site and ballots HOD reps

Then...finally...we were ready to vote on Wednesday, March 21

After voting, teachers from each district school had to meet me at Mountview so votes could be verified and officially recorded.

This seems like a very lengthy process...because it is.

However, we need to follow this process to ensure that members get all the vital information they need so they are able to make an informed vote.

We also need to follow this process because that is what is stated in our bylaws.

Merriam-Webster indicates that bylaws are defined as “rules adopted by an organization chiefly for the government of its members and the regulation of its affairs”

According to Article III, Section 4 of your bylaws, any "Action of the Committee shall require a majority vote of Committee members voting"

This means that any motion being voted on this evening will pass if more than half of you vote in the affirmative.

On March 26th, 10 of you voted in favor of ratifying our contract, 8 of you were opposed, and one of you abstained. As a result, your bylaws indicate that **this motion passed with a simple majority.**

I know that a long-standing school committee member mentioned precedent after your votes were counted.

While I appreciate that, our contract is voted on approximately every three years -- and I know that you have the PEC and other contracts that are voted on -- but should something that happens less than regularly be considered precedent-setting?

I'm not sure....

What I am sure about is that bylaws are created so that organizations like ours (WREA and SC) have direction on how to conduct their business. These aren't optional and they can't be violated.

If as a body, you feel that something as significant as a contract vote ought to include the majority of the full committee, then perhaps they need to be changed but there is a process for that.

And clearly...it is in your bylaws.

***My name is Jennifer Lee and I live at 155 School Street N. Brookfield. I'm a third grade teacher at Glenwood Elementary School and I'm the Vice President of Negotiations for the WREA. While I wish I were here to thank you for ratifying our contract, I'm unfortunately, here to voice my tremendous frustration and concern with the outcome of the School Committee's ratification vote held on 3/26/18. I'm now going to read the letter written to the School Committee from the WREA in response to this vote.***

March 28, 2018

Kenneth Mills, Chair  
Wachusett Regional School Committee  
1745 Main Street  
Jefferson, MA 01522

Dear Ken,

On Tuesday February 20, 2018, the Wachusett regional Education Association and the Wachusett Regional School District Committee reached a tentative agreement for successor contracts from July 1, 2017 through June 30, 2021. On Wednesday March 21, 2018, the WREA ratified this agreement. The Memorandum of Agreement was brought to the WRSDC at its regularly scheduled meeting on Monday March 26, 2018. At that meeting, a roll call vote was taken to determine if the school committee would ratify this agreement. The roll call vote was as follows:

In favor -  
Stephen Godbout  
Susan Hitchcock  
Harriet Fradellos  
Robin Van Liew  
Amy Michalowski  
Thomas Curran  
Megan Weeks  
Adam Young  
Ken Mills  
Linda Long-Bellil

Opposed -  
Charlie Witkes  
Sarah LaMountain  
Michael Rivers  
Ed Novak  
Asima Silva  
Matt Lavoie  
Bob Imber  
Christina Smith  
  
Abstained - Scott Brown

The result of the vote was ten (10) in favor of the agreement, eight (8) opposed to the agreement and one (1) abstention.

Following this vote, you, as the chair of the committee, ruled that the motion did not pass due to not having a majority of members voting to support the agreement. This ruling is in direct conflict with the bylaws of the Wachusett Regional School District Committee. Article III, Section 4 of the bylaws state:

Section 4. *Vote of the Committee*

Action of the Committee shall require a majority vote of Committee members voting unless otherwise specified by law, by the School Committee's by-laws, or by the Regional Agreement.

Your ruling, as Chair of the Committee, is in direct conflict with the standard established in the bylaws that a majority of members voting is required for a motion to carry. Additionally, we find no support of your ruling in the Regional Agreement or in M.G.L. requiring any other standard for the ratification of a Memorandum of Agreement to occur.

As a result of this, the WREA takes the position that the Chair's ruling is out of order and the ratification of the Agreement did occur at the March 26<sup>th</sup> meeting. All terms and conditions within the Memorandum of Agreement are in force effective March 27, 2018. We are beginning to integrate the Memorandum of Agreement into the contract and expect that the School Committee, through its agents, are abiding by the now in-force agreement and are preparing to pay any and all retroactive payments due our members and will execute the fully integrated Collective Bargaining Agreements.

Kindly respond to me within seven (7) calendar days as to the progress on enforcing the terms and conditions contained within the agreement.

Sincerely,

Heidi Lahey, President  
Wachusett Regional Education Association

Cc: Darryll McCall, Superintendent

**Closing remarks separate from the above letter:** *Lastly, over 50% of WREA members live in the five Wachusett towns, and as elected officials you didn't even follow your own bylaws. We are tremendously disappointed by your choices.*

Wachusett Regional Education Association  
Petition for Contract Acknowledgment

We, the WREA, petition the members of the school committee to acknowledge the Wachusett Regional Education Association contract that was ratified by this body on March 26, 2018 in a 10 in favor, 8 opposed to 1 abstention vote.

Over the past 16 months, the WREA has been in negotiation with school committee and central office. At mediation, the two sides reached an agreement on February 20, 2018. Then our members went through a four week long ratification process: postings, meetings, voting etc., where members overwhelmingly voted in favor of the contract. We followed our by-laws.

On March 26, the school committee, after an executive session discussing bargaining, took a vote on a motion to approve the tentative agreement. The result of the vote was ten (10) in favor, eight (8) opposed, with one (1) abstention.

Following this vote, due to uncertainty over the required number for a majority, the chair of the committee ruled that the motion did not pass. This ruling is in direct conflict with the bylaws of the Wachusett Regional School District Committee. Article III, Section 4 of the bylaws state:

**Section 4. *Vote of the Committee***

Action of the Committee shall require a majority vote of Committee members voting unless otherwise specified by law, by the School Committee's by-laws, or by the Regional Agreement.

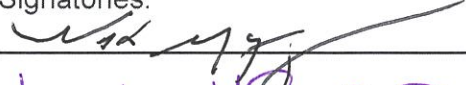
The WREA takes the position that the bylaws were violated and the ruling was incorrect. The correct ruling per the bylaw is that the motion passed.

Since this date, informal communication from the superintendent to the WREA president has continued to insist that the WREA needs to accept revised language in the tentative agreement; they have sent amended language without returning to the bargaining table or setting up mediation dates. This is completely unacceptable. The WREA is pursuing legal action at the Department of Labor Relations to Rule on the decision if this matter cannot be settled here.

The teachers union works hard to educate members about ongoing negotiations. We ensure our members are in agreement with language and salary throughout the process. The no voices in this vote suggests to us a lack of communication between the school board members. Declaring this contract failed indicates to us a blatant disregard for the board's own rules and policies as well as disrespect for the teachers in the district.

Thereby, we, the WREA, petition the committee tonight to recognize this ratified contract and put into effect immediately the negotiated language and salaries.

Signatories:

  
 Linda K. Reed  
 Tracy Kaspar  
 Lisa Swales  
 Kelly A. Noel  
 Heidi Lake  
 D. Beal-Mue  
 Melinda Pace  
 Megan Belsa  
 Kyle Foster  
 David Tighe  
 ELM  
 Donna Lapine  
 Alana Stern  
 Maureen Sullivan  
 Mary E. Shepherd  
 Gail Miller  
 Jennifer E. La  
 Laura Gault  
 Tracy Lawrence  
 Paula Alberghini



Signatories:

Ryan Zagami  
 Lynn M. Kunkley  
 Cheryl Baurie  
 Suzanne Huard  
 Keri McCa  
 Beth  
 Rebecca S. DeJoy  
 Melissa Bailey  
 Betty Wood  
 Meghan McCarthy  
 Janet B. Foley  
 Julia White  
 Megan Hughes  
 Maria Gaudin  
 Carolyn Bieri  
 N. D.  
 Loretta Hill  
 Carl Cox  
 Steve Cox  
 Kandynn Bolduc

Signatories:

Dinah Baldwin

Kos Ann

William D. Emery

Ruth F. McFar

Lobby Bell

JB Walker

Jessica F. Zwargue

Sandra R. Smith

Paul J. [Signature]

Kedney  
Margo Black

Kas [Signature]

Jamie Lowry

Krip Green

Sarah Luff

Evan [Signature]

Dense Adams

Marianne Janhorn

Signatories:

Jennifer Belsky  
 Kathryn G. Hult

Jane A. Carba

Mary Kate Sato

Maybeth Hallen

Cheryl Nesten

Cheryl L. L.

Annie Jackson

Erica Humphrey

Carol Jamich

Lynn Hurlin

Coree BeesBois

Karla C. Miller

Bob Peter

Lynn Jordan

Valerie Goss

Jean Gough

Whitney Marshall

74 74

Erin Keaveny

Signatories:

Joanne Brown  
 Angela Tara Lee  
 Kim Kelly  
 Wileen S. Sny  
 Lynn Hly  
 Nichol Ash  
 Ashley Leslone  
 Jim Tattott  
 Amy Suele Brey  
 Knox Bard  
 Reg Lindquist  
 Catharina Lopez  
 Angela Greene  
 Lisa Anderson  
 Jeff  
 Jay Bue  
 Michele Van Reit  
 Lisa Anthony

On behalf of I Am Wachusett REGIONAL

4/9/18

Attachment 5

I would like to take this time to thank the Wachusett Education Association, its members and president Heidi Lahey for their tireless advocacy efforts for the WRSD. Not only do they advocate on a daily basis by giving Wachusett students a great education under dire budgetary circumstances, but they also join community advocacy efforts. They have spent time in their meetings and their own personal time writing letters to legislators about transportation funding. They have communicated with other regional school districts to get them involved in the 100% transportation funding campaign. They are also assisting with I Am Wachusett's current campaign to get 5 out of 5 member towns to pass the full FY19 budget. So, teachers, thank you for all that you do to give our students a great education.

I wanted to effectively and publicly communicate this thanks to the teachers and let the school committee and administration aware of their advocacy efforts. I say this specifically about effective and public communication because there seems to be a disconnect when it comes to effective communication in this district. I think what occurred in this room two weeks ago is a perfect example of the communication breakdowns that are becoming more and more pervasive.

I Am Wachusett will be working toward bridging some of these communication gaps in the near future as town meetings get closer. We need the public to know where we stand so that they can make an informed decision about the school budget.

In the future, I hope that you will work with I Am Wachusett. We've teamed up with a state-wide advocacy group called Support MA Regional Schools. We'll be asking for people to call their legislators later this week once the amendments for the FY19 House budget are filed. There will be 2 amendments - one for 100% transportation funding reimbursement and one for a regional school district foundation budget review commission.

As I always do with my advocacy efforts, I am going to take the hopeful view. Moving forward, let us communicate and work TOGETHER - parents, teachers, SC members, administration, students, and citizens of these five towns to share the story of our district and advocate for the full funding of our budget and even bigger budgets to get back to giving our Wachusett students the education they deserve.

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Superintendent Goals and Evaluation Subcommittee

Thursday, April 26, 2018  
5:30 p.m.  
Superintendent's Conference Room  
District Central Office  
1745 Main Street, Jefferson

**AGENDA:**

- I Call to Order
- II Approval of Minutes
- III Preparation of Annual Evaluation of the Superintendent of Schools
- IV Public Hearing
- V New Business
- VI Adjournment

*The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law*

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Wachusett Regional School District Committee

Monday, April 30, 2018  
7:00 p.m.  
Media Center  
Wachusett Regional High School  
1401 Main Street, Holden

**AGENDA:**

Public Hearing

Chair's Opening Remarks

Update on Contract Negotiations

Student Representatives' Reports

Superintendent's Report

- Discussion of Report
- Recommendations Requiring Action by the School Committee
  1. To accept the Annual Evaluation of the Superintendent of Schools
  2. To determine School Choice participation for the 2018-2019 school year
  3. To approve the 2017 Annual Report

Unfinished Business

Secretary's Report

- Approval of Executive Session Minutes of the WRSDC held on 3/26/2018
- Approval of Special Meeting Minutes of the WRSDC held on 4/9/2018
- Approval of Executive Session Minutes of the WRSDC held on 4/9/2018
- Approval of 1311<sup>th</sup> Regular Meeting Minutes of the WRSDC held on 4/9/2018

Treasurer's Report/Financial Statements

Committee Reports

▪ Management Subcommittee

▪ Education Subcommittee

▪ Business/Finance Subcommittee

1. To renew the contract by and between the WRSDC and District Treasurer James J. Dunbar
2. To award a contract Melanson Heath of Andover, Massachusetts to perform all required or advisable audit services to include Annual Financial Statements, Federal Awards Programs, End of Year Report, and Student Activities, for three (3) fiscal years covering FY18 in the total amount of \$32,100, FY19 in the total amount of \$32,900, and FY20 in the total amount of \$34,700, with an option to renew for two (2) additional fiscal years at the District's discretion for FY21 in the total amount of \$35,500 and for FY22 in the total amount of \$36,300.

▪ Legal Affairs Subcommittee

▪ Superintendent Goals and Evaluation Subcommittee

▪ Audit Advisory Board

▪ Ad-Hoc Subcommittee

1. Ad Hoc Subcommittee on Budget Sustainability

▪ Building Committees

1. Mountview Building Committee

School Council Reports

Public Hearing

New Business

Adjournment

*The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

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SEPAC Officers Meeting

Monday, May 7, 2018  
6:00 p.m.

Curriculum Center  
District Central Office  
1745 Main Street, Jefferson

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SEPAC Workshop

Executive Functioning Skills  
Jessica Padula, MS CCC-SLP  
Speech and Language Specialties Inc.

Monday, May 7, 2018  
7:00 p.m.

Curriculum Center  
District Central Office  
1745 Main Street, Jefferson

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Special Education Parent Advisory Council

Tuesday, May 22, 2018  
7:00 p.m.

Davis Hill Elementary School  
Jamieson Road, Holden

*Wind Beneath Their Wings*

---

Wachusett Regional School District Committee

Thursday, May 24, 2018  
7:00 p.m.

Media Center  
Wachusett Regional High School  
1401 Main Street, Holden

*Organizational Meeting*

**AGENDA:**

Call to Order  
Election of Chairman  
Election of Vice-Chairman  
Adjournment

*The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law*

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Wachusett Regional School District Committee

Thursday, May 24, 2018  
7:00 p.m.

Media Center  
Wachusett Regional High School  
1401 Main Street, Holden

*Regularly Scheduled, Monthly School Committee Meeting*

**POLICY RELATING TO SCHOOL COMMITTEE OPERATION**

**POWERS AND DUTIES**

**PREFACE**

The Wachusett Regional School District Committee (WRSDC), elected by the citizens of the towns of Holden, Paxton, Princeton, Rutland and Sterling, is directly responsible to the Massachusetts Department of Elementary and Secondary Education (DESE) for the operation of the schools in the Wachusett District in accordance with State Laws and Department Regulations. The WRSDC is also responsible to the citizens for the quality of the educational program and responsible stewardship of the District's and individual town's financial resources.

The WRSDC is the policy-making body and has the final authority in matters associated with policy and budget relating to the schools. The WRSDC determines policy and enacts business only when meeting as a committee in a legally called meeting.

First Reading: 09/12/94

Second Reading: 09/26/94

Amendment First Reading: 01/11/16

Amendment Second Reading: 02/22/16

WRSDC Policy 1110



## Narrative Evaluation

James Dunbar, District Treasurer  
Wachusett Regional School District  
2017-2018

Attachment 3  
April 27, 2018

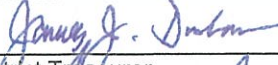

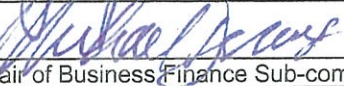
The annual evaluation of the Wachusett Regional School District Treasurer is to be completed in consideration of the District Treasurer's job description, applicable School Committee Policies, the Massachusetts Collectors and Treasurers Association Treasurer's Handbook, the Annual Financial Audit, and goals from the prior year's evaluation.

Area of Responsibility	Rating
<b>1) Manage investments of excess available funds for optimum return for District.</b>	<b>Meets Expectation</b>
<p><u>Description of Duties:</u> Jim is knowledgeable of depository and investment requirements and assumes responsibility for the safe-guarding and investing of district funds up to \$20 million, with six (6) banks, and nearly fifty (50) bank accounts. Jim works with the District's Financial Advisor on updated the District's Annual Continuing Disclosure. Jim is in constant communication with the Business Office regarding when to release warrant payments while maximizing investment return.</p> <p><u>Review of Current Year:</u> In prior year Jim positioned funds into a higher interest bearing account which resulted in increases in interest earning by 91.6% in 3-years. He had increased earnings from \$16,248 in FY14 to \$31,143 in FY16. Due to a change in the assessment schedule Jim had lower cash balances to work with in FY17 and interest earnings dropped by approximately 50%. Over the past 2-years there were instances where cash balances maintained at financial institutions had exceeded depository insurance limits and were not properly collateralized.</p> <p><u>Goals for Next Year:</u> Continue to position District funds in high yield accounts to gain the most earned income as possible. Closely monitor bank balances to ensure funds are properly collateralized in compliance with District policies and to limit custodial credit risk.</p>	
<b>2) Reconcile cashbook to general ledger and report therein.</b>	<b>Meets Expectation</b>
<p><u>Description of Duties:</u> Jim maintains a monthly cashbook of receipts, disbursements and cash balances. He reconciles bank statements and the cash activity reports provided by the Finance Manager.</p> <p><u>Review of Current Year:</u> Jim consistently generated monthly cashbook coupled with Munis cash balance reports and provided the auditor with monthly cashbook reports for FY17.</p> <p><u>Goals for Next Year:</u> Continue to provide monthly treasurer's cashbook reports.</p>	
<b>3) Prepare and distribute the assessment letters to the towns.</b>	<b>Meets Expectation</b>
<p><u>Description of Duties:</u> Jim coordinates with the Director of Business and Finance to send out the assessment letters each year to the Member Towns. Jim contacts each Town Treasurer to answer any questions about the assessments. Jim also ensures assessment payment invoices are sent to each Town 30-days in advance of when payments are due. Jim is very attentive to the District's cash management needs.</p> <p><u>Review of Current Year:</u> Jim worked closely with the Director of Business &amp; Finance, Finance Manager and the Town Treasurers regarding changes to the assessment schedule with each town making payments four (4) times a year.</p> <p><u>Goals for Next Year:</u> Work in conjunction with the Town Treasurers, Finance Manager and Director of Business &amp; Finance to issue five (5) assessment letters and twenty (20) payment notices on a timely basis in order to closely manage the District's cash flow.</p>	
<b>4) Participate in the annual audit conference with the external auditors; comment on findings in the Management Letter that pertain to Treasury function.</b>	<b>Meets Expectation</b>
<p><u>Description of duties:</u> Jim meets with the Independent Auditor each year to review the cashbook and all monthly bank statements.</p> <p><u>Review of Current Year:</u> Worked with the Director of Business &amp; Finance on updating the District's Investment Policy.</p> <p><u>Goals for Next Year:</u> In conjunction with the Business Office write out office procedures and treasurer-related functions such as; AP warrant spreadsheet process, Check clearing, outdated, voids, Payroll Taxes, Purchasing/credit cards, Quarterly Reports 941, and Student activity warrants.</p>	

Narrative Evaluation (continued)

James Dunbar, District Treasurer  
Wachusett Regional School District  
2017-2018

Area of Responsibility	Rating
<b>5) Review and approve all external financial reports including quarterly cash and payroll returns in conformance with School Committee policy and state and federal law.</b>	<b>Meets Expectation</b>
<p><u>Description of Duties:</u> Jim provides the School Committee with a monthly Treasurer's Report which includes running balance of all cash accounts. Jim coordinates with payroll to ensure quarterly employee deductions and matching contributions are forwarded to the IRS via Form 941. Jim works closely with the Finance Manager on the Quarterly Treasurer's Cash Reconciliation and other annual DOR/DLS reports. He coordinates with the Business Office on distribution of W-2's and 1099's. Jim works with the Financial Advisor and as needed provides information to rating service bureaus.</p> <p><u>Review of Current Year:</u> Worked in conjunction with the Director and Finance Manager to manage cash flow. Prepared an annual cash flow projection as part of managing a 1/12<sup>th</sup> Budget at the beginning of each fiscal year. Worked in conjunction with Town Treasurers to manage the revised assessment payment schedule.</p> <p><u>Goals for Next Year:</u> Work in conjunction with the Town Treasurers, Finance Manager and Director of Business &amp; Finance to closely manage cash flow while maximizing earned interest returns.</p>	
<b>6) Responsiveness to District Administration and the fostering of working relationship while maintaining independence.</b>	<b>Meets Expectation</b>
<p><u>Description of Duties:</u> Jim is easily accessible for all Business Office staff and communicates clearly via phone and email. He visits the office on average once a week and formally meets with the Director and the Finance Manager once a month. Jim sends the monthly Treasurer's Reports to the Superintendent's Office and has attended evening meetings with the Business Finance Subcommittee and the School Committee. -</p> <p><u>Review of Current Year:</u> Worked with the Director and Finance Manager to enhance the Student Activities audit process. Participated in development of training guidelines for School Principals, Student Activity Advisors and School Secretaries on Student Activity "best practices".</p> <p><u>Goals for Next Year:</u> Continue to provide guidance to School Principals, Activity Advisors and School Secretaries on Student Activity "best practices".</p>	
<b>Overall Evaluation and goals for next year.</b>	<b>Meets Expectation</b>
<p>Overall Jim is performing all of his duties as outlined in his job description. He expresses a commitment to continually to address any audit recommendations.</p>	
<p>Treasurer's Comments:</p>	

	4/23/2018
District Treasurer	Date
	4/23/18
Director of Business & Finance	Date
	4/23/2018
Chair of Business Finance Sub-committee	Date

**Wachusett Regional School District  
District Treasurer  
Employment Contract**

This Agreement, as authorized at the Wachusett Regional School District Committee meeting on April 30, 2018, is made effective as of July 1, 2018 by and between the Chairperson of the Wachusett Regional School District Committee on behalf of the **WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE** hereinafter referred to as the "Committee" and **James J. Dunbar** hereinafter referred to as the "District Treasurer" or "Treasurer." In consideration of the promises herein contained, the parties hereto mutually agree as follows:

- 1.) ENGAGEMENT:** The Committee hereby engages James J. Dunbar as District Treasurer and the Treasurer hereby accepts said engagement on the following terms and conditions:
- 2.) TERM:** Subject to the provisions of Massachusetts General Laws Chapter 71, Section 16A, the Treasurer shall be employed for a period of twelve months commencing as of July 1, 2018 and terminating June 30, 2019. This Contract may be renewed by mutual consent of the parties. If the Treasurer wishes to terminate this Contract during the term noted above, he must notify the Chairperson of the Committee thirty (30) days prior to the termination date. If the Committee wishes to terminate this Contract during the term noted above, the Chairperson will notify the Treasurer thirty (30) days prior to the termination date. If no notice is given or no successor Contract is executed prior to June 30, 2019, this Contract expires as of that date.
- 3.) COMPENSATION:** The Treasurer shall be paid a monthly salary of \$1,275.67, effective July 1, 2018. The entire monthly salary shall be paid in the first regular payroll of each month.

The Treasurer recognizes that his responsibilities and conduct are not determined by prescribed hours and conditions and will perform the directed and implied duties of his position as determined by the School Committee and will expend the time and effort necessary to effectively achieve the goals and purposes of the Wachusett Regional School District.

**6.) INVALIDITY:** If any paragraph or part of this contract shall be held invalid by a court of competent jurisdiction, it shall not affect the remainder of said agreement, but said remainder shall be binding and effective against all parties.

Kenneth Mills, Chair                      Date  
Wachusett Regional School District  
Committee

## Summary of Principals' Reports – April 2018

Topic: *Update on Goals*

### **Early Childhood Center**

**Goal 1-**By June 2018, all pre-kindergarten inclusion students will be participating in Interactive Read Alouds with minimal prompting, as outlined in the *Fountas and Pinnell Literacy Beginnings Pre-Kindergarten Handbook*.

This has been an exciting goal for me and for the inclusion teachers that are participating in the Fountas and Pinnell professional development course that I am facilitating. The District Curriculum Supervisor was able to purchase six *Literacy Beginnings Pre-kindergarten Handbooks*. These books are the foundation of the course supplemented by youtube videos, webinars, and supplemental readings. The Study Guide was uploaded and is used as a training resource providing information about instructional practices that educators can use to ensure literacy learning and the development of emerging readers. The course has been the source of PD for the full day in November and the half days to date. Developing this training has been time and labor intensive but well worth it given the enthusiasm of the group and the subtle and not so subtle changes taking place in the classroom.

To accomplish one of our goals, a simple yet eye opening activity that the group participated in was to tour each classroom and write anonymous comments about the reading materials available to students in the classroom library and other areas of the classroom. The comments were collected and discussed with teachers going back to their classrooms to examine the amount of reading materials in the library area as well as in other areas in the classroom. Both Creative Curriculum (our current curriculum) and Fountas and Pinnell suggest that there should be five times more reading material in the classroom, e.g. five books per student equaling seventy-five books. The teachers had approximately one week to work on thoughtfully increasing the amount of books in each area and were successful. Books on building, bridges, vehicles and architecture were included in the Block Area. Cookbooks, phone books, magazines were included in the Dramatic Play Area with thematic science books and math books in the Discovery Area.

We have begun to integrate the Interactive Read Aloud into the schedule three to five times per week. I have observed this in a few classrooms and the teachers are doing an excellent job. Many were utilizing the technique often times prior to the instruction but lacked the mindfulness behind the choice and intention regarding the text. At this juncture, although not initially included in our plan, we reintroduced some of the ELL strategies that all teachers had learned but many had not put into practice for some time. Tiered Vocabulary and the Seven Steps were emphasized and are now expected when introducing a new book/story.

The professional development in March emphasized supporting emergent readers and using shared and independent reading to develop early reading behaviors. It is expected that all prekindergarten students will be participating in Interactive Read Alouds daily and this will continue as a daily practice into the following school year. The group has already discussed their choice of professional development for the 2018-2019 school year. It has been decided that we will continue studying additional components of the *Fountas and Pinnell Literacy Beginnings* with an emphasis on Phonemic Awareness, Phonics, Learning About Sounds, Letters, and Words, Engaging in Inquiry, and Systematic Assessment.

**Goal 2-**By June 2018, the ECC will see positive changes in the school culture as measured by pre-assessment and post-assessment data, anecdotal data collection, and observation.

Results of the pre-assessment survey were analyzed and formatted for discussion at the May 2017 WREA staff meeting. Several areas of strength and four areas of concern were identified. It was determined that professional development/discussion around the areas of concern would be addressed at monthly staff meetings for approximately 20 minutes each meeting. Activities, collaboration, peer observations etc. were completed throughout the school year and discussed at monthly staff meetings to date. The post-assessment using the same survey will occur late April 2018 and the results will be analyzed and formatted for discussion at the May 2018 staff meeting.

Submitted by Pat Ottaviano, Principal

### **Wachusett Regional High School**

#### **Student Learning Goal:**

1. 80% of students in the high needs subgroup will have a Student Growth Percentile of at least 51% in the 2018 MCAS administration in ELA and math and, in addition, 85% of students in the high needs subgroup will attain a passing score in the 2018 science/technology MCAS.

(Update)

Grade 10 high needs students were identified as of last year's process via the data team meetings. This was extremely beneficial as the release of last year's MCAS results were very late. I have met with Department Head's in MCAS areas and beyond, (social studies, special education) in order to finalize plans for informing and training teachers of plans to assist and remediate these students. Strategies that were outlined in the SIP and my goals for success have been put in place as of the very beginning of the school year.

In addition we have sent home a weekly S'More Newsletter to all students in the high needs category (and beyond) with ELA test taking tips and strategies. This practice will continue for the Math MCAS Exam as well.

ELA extra help sessions were used after school and we have scheduled sessions for math extra help sessions starting shortly.

Additionally we have volunteered to be a test site for the next generation science MCAS Exam in late spring which should prove to be a beneficial exercise for our staff and students.

#### **Professional Practice Goals:**

1. To improve the sharing of information by developing and implementing a plan for communicating with parents, students, and staff via social media that will result in a minimum of two updates per week for the 2017-18 school year.

Update

The high school has developed and maintained a very active Facebook page that has been used to disseminate important information to the community. All administrators and some staff have started school Twitter and Instagram accounts to further communicate with parents, students, etc. Administration posts to these accounts on a very frequent basis. At least once a month the high school has developed and sent a S'more newsletter to families. We have further used S'More to communicate MCAS tips and strategies as well. Finally, we continue to use SchoolMessenger as needed to communicate with families.

Interestingly, I have found Facebook to be the most accessed social media avenue to get word out to parents and community members and will continue to focus on this medium. Additionally, I am consulting with the Supervisor of Information Services for a "Principal's Blog" to be hosted on the school web page. On Friday, April 13, we closed this year's parental survey which had approximately 420 respondents. Once compiled, feedback from the survey will be shared with the various stakeholder groups.

2. To provide teachers with more targeted, constructive feedback, I will, on average make ten unannounced classroom visits per week.

Update

Although this has been challenging at times, it has also been very beneficial for me and I hope for the staff as well. With this concentrated effort, I have been better able to see our strengths as a school and weaknesses while increased visibility promotes better management.

Submitted by Bill Beando, Principal

**Davis Hill Elementary School**

The progress toward my two goals for the 2017-2018 school year are highly aligned with the information related to the School Improvement Plan (SIP) progress as reported on previously. My personal goals are outlined below, along with a note related to my progress thus far in the school year on achieving these goals.

**Goal 1:** 90% of Davis Hill students will meet K-5 grade level literacy proficiency as measured by identified grade level benchmarks using the DRA.

**Rationale:**

It is critical that one of our primary student learning objectives is ensuring that students are meeting grade level proficiency expectations in literacy. It is the expectation that our staff members are monitoring student progress toward achieving this objective and intervening and providing reasonable interventions and supports when student progress is insufficient.

**Progress:**

**April Update:**

Over the course of the last few months, grade level teams have continued to meet regularly and support planning. In January-February, meetings were held with all grade level teams in order to review recent benchmark data (Aimswest and updated DRA for at-risk students), discuss plans for intervention and monitor progress of at-risk students. Informal updates were held again in March. Updated DRA and Aimswest assessment information was scheduled to be complete on April 13<sup>th</sup> and data will be inputted and reviewed by the end of April in order to monitor progress. At this time, the percentage of students who are meeting benchmark will be calculated for the building and we may further address any data which presents as concerning prior to the end of the school year.

**Goal 2:** 100% of teachers will design effective and rigorous standards-based units of instruction consisting of well-structured lessons with measurable outcomes as measured by classroom observations.

**Rational:**

If Davis Hill staff members have a structured and consistent process for reviewing prioritized standards, data and collaboration, then staff utilization of highly effective instructional practices will increase; subsequently, leading to improved student learning outcomes.

**Progress:**

**April Update:**



In January, administration created a voluntary team of teachers who would be willing to meet weekly in order to support our School Improvement Plan goals and objectives and build a deeper level of teacher ownership of our school improvement goals. This team, (School Improvement Team) consists of one special education teacher, five classroom teachers, and our administration. One of our first tasks was focused on how we may support our teams in planning effectively, incorporating priority standards, common assessments and materials. This work will help to ensure that our staff is designing and implementing standards based units and lessons. In March, our School Improvement Team presented to the staff our Team Planning Guide for our grade level teams to use moving forward. These guides will ensure that our staff members are working together to focus on designing and implementing rigorous units of study. Observations and feedback (from administrators and peers) will also continue to be used to support achievement of this goal.

Submitted by Jay Norton, Principal

### **Dawson Elementary School**

#### **Goal 1: Student Learning Goal**

90% of Dawson students in grades K-2 will meet grade level literacy proficiency as measured by DRA benchmark data for grade by May, 2018.

Educators at Dawson are preparing to collect summative DRA benchmark data during the month of May. This administrator will report on year end data and how it measures against the rigorous school wide goal of 90% of all students meeting or exceeding grade level literacy proficiency.

Below is an example of a grade 1 classroom which demonstrates the growth that her students have experienced between the September and January data collection benchmarks. The population of students in this classroom include both general education and ELL learners.

#### *September:*

*10 out of 23 students/43% of students were at or above benchmark*

*13 out of 23 students/57% students were below benchmark*

#### *January:*

*21 out of 23/91% of students were at or above benchmark*

*2 out of 23/9% of students were below benchmark*

It is the Dawson school-wide goal to see a similar growth trajectory in all Dawson classrooms. In one classroom of Grade 3 students the teacher reports that 80% of her students are currently reading at grade level according to collected DRA data from January. This administrator and the classroom teacher have utilized student support services throughout the year to identify her struggling readers and provide response to intervention.

Dawson has weekly SAT (Student Assistance Team) meetings to respond to students at risk. These meetings provides an opportunity for the classroom teacher to present student data on students who are not meeting grade level expectations or are exhibiting a learning deficient in any area including both social-emotional and academic. The team consists of this administrator, the Assistant Principal, the ELL Specialist, 2 Special Education teachers, the Speech Pathologist, Occupational Therapist, a general education teacher and the referring educator. The educator presents on the area of concern and at least three specific interventions are put into place to respond to the student's needs. A follow up meeting is scheduled within 6 to 8 weeks to evaluate



the student's progress and measure the success of interventions put in place. Next steps are determined based upon an evaluation of student growth. These data meetings are used as a response to intervention for all students regardless of Special Education status. Careful data collection and tracking are utilized.

The data from the Lexia Pilot that was completed during the month of March is in the process of being analyzed by Lexia specialists. The Lexia company plans to send representatives to Dawson to share the results of the reading assessment and will provide specific lesson plans and interventions to put in place to support struggling readers. Teachers have ongoing access until the end of the school year to repeat the RAPID assessment. Additionally, the Dawson school will have access to the Lexia CORE5 technology learning tool for all students for the 2018-2019 school year.

The Kindergarten grade level team has now participated in two full day trainings on the new Fountas and Pinnell curriculum. Additional full day trainings will take place on May 14<sup>th</sup> and May 31<sup>st</sup>. The trainings include an overview of the Fountas and Pinnell Program, how to Implement the Benchmark Assessment (BAS), Guided Reading and Fountas and the Pinnell Literacy Continuum. We continue to receive Fountas and Pinnell curriculum resources and will start the year with completed sets. Phase two of this program will be to purchase the Fountas and Pinnell curriculum resources for Grade 1 and implement the same Professional Development for all Grade 1 educators. Educators in Kindergarten will be utilizing the Benchmark Assessment (BAS) through the Fountas and Pinnell curriculum to measure student literacy growth and will not use DRA as a measurement this year.

The Dawson school benefits from several parent volunteers to support learning during the reading and ELA learning block. This allows for teachers to have small group learning opportunities for their students. There is also allocated time for students to read to their buddy classrooms. Teachers notice a sense of confidence and interest when their students are provided opportunities to select books to read to their buddy student. There is also allocated time for Special Education educators to provide inclusion reading support groups during scheduled RTI blocks for some grade levels depending upon need.

#### Goal 2: Professional Practice Goal

By June, 2018 this administrator will increase parent and family communication by utilizing 1 or more new method of communication.

It has been a yearlong priority to increase parent and family communication as a catalyst to supporting student growth and building an inclusive and collaborative community at Dawson. I have encouraged staff to prioritize 2 way communication by responding promptly to parent communication. The Dawson community regularly provides opportunities for parents to volunteer in classrooms, in the school library, through PTA events and through a new interactive classroom learning opportunity in a grade 5 Math class. This opportunity allowed parents to fully participate in a grade 5 Eureka Math lesson to encourage familiarity with math vocabulary and grade level expectations.

This administrator prioritizes responding to parent communication in a prompt and responsive manner. I have daily phone calls and email correspondence with parents and caregivers. If a face to face meeting is necessary, it is prioritized and scheduled promptly. This administrative approach as well as teacher engagement in building family relationships has encouraged an inclusive and collaborative learning environment.

The Dawson SMORE Newsletter which is mailed monthly to parents is the primary focus of my Professional Practice Goal and is new to Dawson for the 2017-2018 school year. The newsletter provides an opportunity for parents and caregivers to gain insights, through narratives and photographs, about student learning and school wide updates. This administrator takes opportunities throughout the month to capture and highlight student learning and community events. Most recently this administrator interviewed a grade 3 student who has a special area of interest in illustrations and writing comics. It is my hope that the newsletter will evolve with increased student participation. I continue to receive positive feedback from my parent community about the newsletter and can view monthly on the SMORE website, the number of views that each newsletter receives.

The SMORE newsletter has provided a quick and user friendly means to share Dawson updates and inform parents about instructional learning in our classrooms as well as keep them up to date on school-wide events. Parents have informed me that they are more likely to read the newsletter when prompted each month rather than visiting the school webpage. They have reported that they appreciate this new communication tool.

Submitted by Shannon Bischoff, Interim Principal

### **Mountview Middle School**

#### **Student Learning Goal:**

**Students in the High Needs subgroup will have an SGP of 51 or above in mathematics on the spring 2018 MCAS.**

In October 2017, MCAS results were released to schools. Using the online software program Edwin Analytics, we were able to produce a variety of reports for each subject and grade level that participated in MCAS testing in the spring of 2017. Teachers received a variety of reports via Google Drive including student performance rosters, student growth scatter plots, comparison summaries for the school, District and state and results by state standard. Mathematics teachers and Special Needs Teachers received MCAS results for their students from last year and also for the students that they currently have. A spreadsheet is being used in all grade levels to identify students who are in the "High Needs" subgroup with details on the current teacher and class period and the categories in which they qualified as "High Needs". Meetings were held with individual teachers or teams of teachers in December and again in March to discuss individual student progress toward meeting our goal of having those students achieve a Student Growth Percentile (SGP) of 51 or higher. It is our hope in future years that MCAS data will be released to schools earlier in the year so that we can review and discuss student progress prior to the start of the school year.

#### **Professional Practice Goal:**

**90% of parents surveyed agree or strongly agree that communication between school and home is timely, efficient, and culturally effective.**

We strive to effectively communicate with Mountview families, students and the community in general. We have utilized several methods to communicate with families including our new Facebook page, the Shrewsbury Street electronic sign, and through face-to-face interactions with families such as Principal Coffee and Chats, PTA meetings, and our monthly School Improvement Council meetings. We recently released our parent survey and will be reviewing the results of specific questions focused on effective communication between school and home to gauge our effectiveness.

**By June of 2018, 75% of staff will indicate that they receive timely, targeted, constructive feedback as measured by an end of the year survey.**

Each administrator at Mountview maintains a log of each of the faculty members they are assigned to evaluate and the minimum number of visits required based on their professional status or previous evaluations. At the

conclusion of each classroom observation, administrators share feedback via TeachPoint, the online program that the WRSD uses to record, share and store teacher evaluation data. As we get toward the end of the current school year, a Google Form will be created that gathers information from faculty that they receive timely, targeted, constructive feedback.

Submitted by Erik Githmark, Principal

### **Paxton Center School**

#### **Student Learning Goal:**

By Spring of 2020, 90% of students in Kindergarten-5th grades will meet grade level expectations for reading skills as described in the MA Frameworks using DRA and AIMSweb reading assessments.

#### **April Report:**

- a. In April we are completing the fourth round of WIN meetings with each grade. In K-5 we have worked through the Reading Foundational Skills and teachers are working on interventions of fluency and reading comprehension. Teachers in grades 6-8 met as well in April to discuss specific student needs and usage of Activity period and WIN blocks in their schedules to work on organizational skills, self-monitoring of Power School grades and assignments.

#### **Professional Practice Goals:**

1. Improved ability to coach teachers via effective feedback on teaching strategies and practices aimed at high expectations for the quality of content, diverse learner engagement, and formative assessment. Rubric: "While observing practice and reviewing unit plans, looks for and identifies a variety of effective teaching strategies and practices."

Format for teacher observation responses includes lesson description, feedback on one rubric indicator, and suggestion(s) for improvement in that indicator. Specific details of the observations are pointed out, as well as a list of specific instructional moves that were observed. For example: Classroom Management specific instructional moves noted - effective praise, effective pacing, established and effective routines, etc.; Instructional Methods specific instructional moves noted - use of activators and summarizers, uses appropriate technology, uses wait time, agenda is posted, movement, brain breaks, effective feedback.

The middle school principals have done rounds of observations at TPS, Chocksett, and PCS and followed observations with a discussion on how to give feedback regarding an effective lesson and student engagement.

2. Improved school culture as measured by Fall 2017 and Spring 2018 survey.

The term school culture generally refers to the beliefs, perceptions, relationships, attitudes, and written and unwritten rules that shape and influence every aspect of how a school functions.

1. School Culture survey administered to all teaching staff at the November staff meeting.
2. A cross section of six teachers and both administrators committee was formed. A meeting was held on November 27<sup>th</sup> to discuss next steps in regards to the two lowest scoring indicators: Collaborative Leadership and Teacher Collaboration.
3. On January 10<sup>th</sup>, at a staff meeting, I re-administered the questions from the survey that apply only these categories. The survey was electronic and visual the 'Undecided' response removed. Members of the committee each facilitated a small group discussion, resulting in 'I wish this could happen...' statements.
4. The staff agreed and met on their own time to finish discussing the I wish statements and to share issues that they felt existed between staff members as well as between administration and staff members. Staff members were asked to write these down, share aloud and at the end of the meeting, all papers were shredded in a symbolic moving on approach. This meeting produced a draft of building norms.

5. A few members of the committee convened on March 12<sup>th</sup> to share the drafted norms with administration and to discuss next steps.
6. Administration and union reps met on March 15<sup>th</sup> to discuss next steps. The union reps are offering their staff union meeting as a time for teachers and administration to come together and further define and accept the norms.
7. On April 3<sup>rd</sup>, the union reps invited teachers and para-professionals to a voluntary meeting to discuss building wide acceptable norms in place of their monthly union meeting. Norms were discussed and further defined. The school culture committee and administration will meet again to finalize this plan.

#### School Climate Survey

1. The results of the grades 5 and 8 School Climate student survey taken in May 2017 were shared with all teachers at grade level meetings to discuss results and possible improvement steps.
2. I shared the results of the survey at Student Council, gathered feedback from students and asked for volunteers for next steps.
3. Three student council students met with me to go over the school climate survey questions and existing survey questions to develop a survey for students in grades 3-5 and 6-8. Survey was administered before April vacation.
4. A team from student council will come to a staff meeting to share the results of this new survey and their take on the results and lead a discussion around what we can do to make PCS a better place.
5. A team from student council will go into classrooms, 3-8, to share the results and lead discussions around what can we do to make PCS a better place.
6. School Climate surveys have been shared with teachers in grades 3-8 to be completed before April vacation. Teachers met with their students to let them know the importance of giving honest feedback.

Submitted by Kathi McCollum, Principal

#### **Thomas Prince School**

Student Learning Goal: In progress

By May 1, 2018, 90% of TPS students surveyed will have participated in at least one PLTW (Project Lead the Way) module or course and will be able to identify and apply the engineering design process as measured by PLTW assessment data and student surveys

Middle school students are currently taking PLTW Design and Modeling, PLTW Green Architecture, and PLTW Science of Technology. All PLTW middle school assessments require students to apply the engineering design process to solve a problem.

As of April 8<sup>th</sup>, 84% of TPS students had participated in at least one PLTW module, while 70% of students can consistently apply the engineering design process. To consider this data it must be noted that the two kindergarten teachers have not yet participated in PLTW modules, nor has one of the grade 3 teachers. An update will be shared after MCAs testing.

Professional Practice Goal 1: In progress

By June 1, 2018 80% of TPS staff will respond that feedback from the principal is timely, targeted and constructive as measured by an end of the year survey.

The TPS instructional Leadership Team has identified two competencies that we will focus on as a whole school: problem solving and the ability to work well with others. We are focusing on integrating the explicit teaching of these strategies into our daily teaching. We have a strong foundation from which to work because these practices will support our STEAM curriculum.

These strategies, as well as a focus on Literacy and PLTW will give the principal target areas on which to focus individual teachers towards improvement.

Professional Practice Goal #2: In progress

Submitted by Tammy Boyle, Interim Principal

### **Central Tree Middle School**

**Professional Practice Goal:** In conjunction with the other WRSD Middle School Principals, by June of 2018, 75% of staff will indicate that they have received feedback that is targeted and effective as measured by an end of the year staff survey.

During the 2017-18 school year, all middle school principals will conduct learning walks at each of the middle schools. Each walk will have a specific focus to look for and identify effective teaching strategies and practice. Visit four classrooms for 10 minutes each.

To date, we have met twice (some scheduled visits were cancelled due to weather). We are hoping to get one or two more in before the end of the year.

**Student Learning Goal:** To ensure that students at CTMS are receiving the highest quality, most consistent instruction in every classroom to prepare them for high school and beyond. Domain 2: Aligned Curriculum Strategic Objective: Develop a consistently implemented and vertically aligned Pre K-12 Curriculum.

1. By the end of the 2017-2018 school year, at least two common assessments will be collaboratively developed and administered to all students in each grade level in each core subject.
2. By May of 2018, all teachers of core subject areas will have analyzed at least one common assessment and use the results to make appropriate adjustments to practice.

To date, the teachers continue to collaborate as departments to work on Common Assessments. This time has been during staff meetings and Professional Development days. All departments have one common assessment and have a second. Some analyzing of the assessments has already begun and we look for that work to continue moving forward.

**School Improvement Plan Goal:** By June of 2018, students will indicate that they have a better understanding of and will improve to at least the 40<sup>th</sup> percentile in Sense of Belonging and Teacher Student Relationships as measured by the Panorama survey.

The School Psychologist and Counselor are continuing with the Second Step lessons as part of our SEL program at CTMS. We will compare the data collected at the end of the year.

Submitted by David Cornacchioli, Principal

**ECC**

5/4/2018 - Teddy Bear Picnic  
5/8/2018 - Teacher Appreciation Breakfast  
5/10/2018 – CFCE (Coordinated Family and Community Engagement) Presentation –  
*What do you want?* 6:00 PM, Curriculum Center  
6/1/2018 – Field Day  
6/15/2018 – Parade Day, 9:45 AM and 1:15 PM

**Wachusett Regional High School**

4/23/2018 – Congressman McGovern to AP Politics and Government class  
4/23/2018 - National Science Honor Society Induction, 7:00 PM  
4/24/2018 - College Planning Night for the Junior Class, 6:00 PM  
4/28/2018 - Congressional Art Show, 10:00 AM

**Davis Hill Elementary School**

4/27/2018 – PTA Bingo Night, 6:00 PM  
5/10/2018 – PTA Meeting, 6:30 PM

**Dawson Elementary School**

5/10/2018 – PTA Meeting, 6:30 PM  
5/23/2018 - Marionettes Performance, 9:30 AM and 2:00 PM  
5/23/2018 – SIMCO, 4:00 PM

**Mayo Elementary School**

**Mountview Middle School**

5/1/2018 – Honor Society Induction, 6:00 PM  
3/27/2018 – Grade 5 Parent Orientation, 6:30 PM  
5/3/2018 – PTA Meeting, 7:00 PM  
5/8/2018 – SIMCO, 5:30 PM

**Paxton Center School**

4/26/2018 – SIMCO, 5:00 PM  
4/27/2018 – Talent Show, 6:00 PM  
5/4/2018 – Kindergarten Orientation, 1:30 PM

**Thomas Prince School**

5/1/2018 – Middle School Math Night, 6:00 PM  
5/2/2018 – District Attorney Anti-bullying and Social Media Presentation, 6:00 PM  
5/8/2018 – Kindergarten Open House, 1:30 PM  
5/21/2018 – SIAM Meeting, 3:00 PM  
5/23/2018 – Spring Concert, 4:00 PM

**Central Tree Middle School**

**Glenwood Elementary School**

4/27/2018 – Math Carnival  
5/3/2018 - Fourth grade First Aid and Fifth Grade intro to CPR by Rutland Firefighters  
5/22/2018 - Vocabulary Parade. 2:30 PM  
5/24/2018 - Memorial Day Celebration, 2 PM (families of veterans only please)

5/25/2018 - Fifth Grade Invention convention, 11:30 AM  
6/8/2018 – Concert  
6/12/2018 – Field day  
6/15/2018 - Fourth Grade IIM Project, 2:00 – 3:00 PM  
6/19/2018 - Wordly Wise Spelling Bee

**Naquag Elementary School**

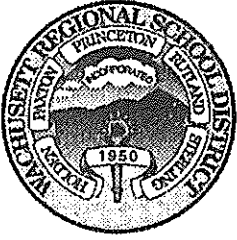
4/26/2018 – SIMCO, 4:00 PM  
4/30/2018 – 2<sup>nd</sup> grade Planting day with Rutland Agriculture Commission

**Chocksett Middle School**

4/24/2018 –PTO and SIMCO meetings  
5/3/2018 - Art Show/Orchestra Performance at the Senior Center

**Houghton Elementary School**

5/1/2018 – SIMCO, 4:00 PM  
5/3/2018 –Children's Artwork on display at Sterling Senior Center Open House  
5/7/2018 - Grade 3 enrichment on electricity sponsored Sterling Light  
5/8/2018 – PTO, 7:00 PM  
5/11/2018 - Kindergarten Orientation



# *Wachusett Regional School District*

*Holden, Paxton, Princeton, Rutland, Sterling*

April 10, 2018

TO:            *Wachusett Regional School District Committee*  
                 *Principals*  
                 *Town Clerks*  
                 *Town Libraries*  
                 *School Libraries*  
                 *Executive Staff*  
                 *Wachusett Regional School District Treasurer*

FROM:        Darryll McCall, Ed.D., Superintendent of Schools

Attached you will find a recently amended Wachusett Regional School District Committee policy:

**Policy Relating to Education**

P3311.1        Graduation Requirements

This policy, as well as the updated Table of Contents, should be placed in your Policy Book. All policies can also be accessed on the District website ([www.wrsd.net](http://www.wrsd.net)).

DM:rlp  
Enc.



## **3000. EDUCATIONAL**

	3100. Organization
	3110. School Organization
	3111. Elementary Schools
	3112. Middle Schools
	3113. Senior High Schools
	3114. Magnet Schools
	3115. Alternative Schools
	3116. Feeder Patterns
	3118. Preschool Programs
	3120. School Reorganization
3/26/07	3130. Time on Learning
	3200. Schedule
	3210. School Year
	3211. Vacations and Holidays
	3212. Scheduled In-service Days
	3220. School Days
	3230. Emergencies
11/10/97	3231. Inclement Weather
5/9/95	3240. Ceremonies and Observances
	3300. Curriculum Content and Instructional Methods
	3310. Curriculum Content
3/12/18	3311. Course Organization, Curriculum, and Course Credit
4/9/18	3311.1. Graduation Requirements
	3311.11. Time Allocations and Credits
	3311.12. Competency Based Education Program
	3311.2. Elective
	3311.21. Time Allocations and Credits
	3311.3. Optional Courses
6/9/03	3311.31 Online Education Policy
	3312. Goals and Objectives
3/26/07	3313. Controversial Issues
3/26/07	3313.1. Parent Notification of Human Sexuality Issues
	3313.2. Religious Beliefs and Customs
10/24/94	3313.3. AIDS and Sexually Transmitted Diseases
3/26/07	3314. Ethics Policy
	3320. Instructional Methods
2/23/15	3321. Field Trips
2/23/15	3321.1. Field Trips Involving Late Night or Overnight Travel

### 3000. EDUCATIONAL (Continued)

4/25/05		3321.2. Travel and Study Abroad
		3322. Educational Television and Radio
12/09/96		3323. Home Assignments
	3330.	District Curriculum Guides
		3331. World Languages
	3340.	Curriculum Development
3/26/07	3350.	Experimental and Innovative Programs
		3351. Computer Education
		3352. Educational Options
3/24/97	3360	Independent Learning
	3400.	Materials Equipment and Supplies
	3410.	Textbooks and Workbooks
		3411. Public Challenges of District
10/25/05	3420.	Instructional Materials
3/1/06		3421. Library/Media Services
	3430.	Other Equipment
	3431.	Audio-Visual Materials – <i>policy deleted 4/30/2012</i>
	3440.	Supplies
4/7/14	3450	Non-Discrimination of Educational Materials
	3500.	Arrangements
3/8/04	3510.	Class Size
	3520.	Grouping
	3600.	Support Services for Students
	3610.	Academic
		3611. Individual Needs
		3611.1. Remedial
		3611.2. Accelerated
		3611.3. Gifted
6/7/99		3611.4 Enrichment
	3612.	Tutoring
	3613.	Media Centers
	3614.	Learning Laboratories
	3620.	Mental and Emotional Health
4/26/99	3621.	Counseling and Career Guidance
3/9/98	3622.	Psychological Services
	3623.	Psychiatric Services
	3624.	Chemical Abuse
	3630.	Physical Health
	3700.	Student Production of Goods and Services
	3710.	Printing in School Shops

**3000. EDUCATIONAL (Continued)**

	3720.	Vehicle Repair in School Shops
	3730.	School Stores
	3800.	Accommodations or Extensions of the Instructional Program
	3810.	Special Educational Programs
4/27/98	3811.	Special Needs
	3812.	Gifted
	3812.1.	Identification of Gifted Students
11/22/04	3813.	Audio, Video and/or Stenographic Recordings of Meetings
11/10/09	3820.	Observation of Education Programs for Special Needs Students
7/20/98	3830.	Community Service
12/14/98	3840.	Extracurricular Activities
	3841.	Interscholastic Athletics
	3842.	Intramural Activities
	3850.	School Assemblies
	3860.	Recreation
	3870.	Summer School
4/27/98	3880.	Individual or School Organization Program Initiatives
9/11/95	3890.	Home School Education
10/27/03	3895.	Limited English Learners
5/23/95	3900.	Program Evaluation
	3910.	Testing
5/21/14	3911.	Standardized Testing
	3912.	Reporting
	3920.	Accreditation

**POLICY RELATING TO EDUCATION**

**GRADUATION REQUIREMENTS**

In order to graduate from Wachusett Regional High School, a student must have earned at least one hundred ten (110) credits and complied with all state accountability requirements.

**Credit Requirements:**

Minimum requirements for graduation shall be as follows:

English	20 credits
Social Studies, including U.S. and World History	15 credits
Mathematics	15 credits
Science	15 credits
Physical Education/Health	10 credits
World Language sequence (same language)	
OR	10 credits
Specific Partnership Program	
Fine and Performing Arts	5 credits
Electives	<u>20 credits</u>
	110 credits

Students must schedule at least five (5) full credit courses each semester and must earn a minimum of one hundred ten (110) credits for graduation. Students shall be encouraged to take course work beyond the one hundred ten (110) credits required to meet the District minimum. All students must comply with all state accountability requirements prior to receiving a diploma.

**Credit for Study Abroad:**

Students who are away for a semester or a year to participate in a student exchange program, or otherwise study abroad, may receive credits toward high school graduation when:

1. Study plans are approved by the District in advance.
2. The institution where the study occurs submits a record of the student's work. In such instances, the District will evaluate the work and assign credit for it according to District standards.

**POLICY RELATING TO EDUCATION**

***GRADUATION REQUIREMENTS (continued)***

Credit for Transfer Students:

The District shall determine credit for transfer students based on the appropriateness of the student's previous program as compared to District standards.

Summer School:

Credit earned in an approved summer school program may be applied toward graduation requirements. Students seeking such credits must receive prior District approval.

First Reading:	12/18/95
Second Reading:	01/11/96

Amendment First Reading:	02/08/99
Amendment Second Reading:	03/08/99

Re-Amendment First Reading:	05/29/03
Re-Amendment Second Reading:	06/09/03

Re-Amendment First Reading:	04/12/04
Re-Amendment Second Reading:	04/26/04

Re-Amendment First Reading:	03/13/07
Re-Amendment Second Reading:	03/26/07

Re-Amendment First Reading:	01/25/10
Re-Amendment Second Reading:	02/08/10

Re-Amendment First Reading:	03/26/18
Re-Amendment Second Reading:	04/09/18

WRDSC Policy 3311.1

REPORT OF EMPLOYEE TRAVEL FOR WORKSHOPS, CONFERENCES, VISITATIONS										
For Period:	January-March 2018									
CLASSIFICATION OF EMPLOYEE	NAME	DATE	DESTINATION	PURPOSE	REGISTRATION	MILES	LODGING	MEALS	TOLLS/PARKING	TOTAL
PSYCHOLOGIST	CULBERSON, DEBRA		ONLINE	MINDFULNESS CERTIFICATE	\$ 199.99					\$199.99
NURSE	BERQUIST, SANDRA	1/26/2018	MARLBOROUGH, MA	NURSE LEADER CONFERENCE		\$29.43				\$29.43
NURSE	BERQUIST, SANDRA	1/16/2018	BOSTON, MA	MEDICATION ADMINISTRATION	\$ 50.00					\$50.00
NURSE	BERQUIST, SANDRA	12/7/2017	MARLBOROUGH, MA	NURSE LEADER CONFERENCE		\$20.97				\$20.97
TEACHER	CONRAD, PATRICK	11/6-7/17	WORCESTER, MA	MAHPERD ANNUAL CONFERENCE	\$ 150.00					\$150.00
TEACHER	KEENEY, KIM	10/11/2017	NORWOOD, MA	SOCIAL THINKING	\$ 196.00					\$196.00
TEACHER	ROSS, GUIDA	2/14/2018	MARLBOROUGH, MA	MCAS ALT TRAINING		\$17.55				\$17.55
TEACHER	MILLER, GAIL	2/15/2018	MANSFIELD, MA	EMPOWERING WRITERS	\$ 278.00					\$278.00
TEACHER	BERENSON, REBECCA	7/1/2017	ONLINE	EXECUTIVE FUNCTION	\$ 330.00					\$330.00
TEACHER	HILTON, ELIZABETH	11/30/2017	WALTHAM, MA	INTRODUCTION TO RESPONSIVE CLASSROOM	\$ 199.00	\$49.97				\$248.97
TEACHER	HACKETT, ANDREW	11/14/2017	WORCESTER, MA	STEM SUMMIT	\$ 50.00					\$50.00
TEACHER	HILL, SCOTT	10/23/2017	ONLINE	MASSCUE	\$ 190.00					\$190.00
TEACHER	LANE, MARIE	11/14/2017	WORCESTER, MA	STEM SUMMIT	\$ 50.00					\$50.00
TEACHER	KASPARIAN, TRACY	10/25/2017	WESTBOROUGH, MA	SOCIAL EMOTIONAL LEARNING	\$ 85.00					\$85.00
TEACHER	O'CONNOR, MARTHA	1/23/2018	MANSFIELD, MA	EMPOWERING WRITERS		\$54.50				\$54.50
PRINCIPAL	ESTES, DIXIE	1/26/2018	NEWTON, MA	HANGING WITH CHALLENGING STUDENTS		\$61.15				\$61.15
TEACHER	BALDWIN, DEBORAH	1/23/2018	MANSFIELD, MA	EMPOWERING WRITERS		\$70.31				\$70.31
PRINCIPAL	MCCOLLUMN, KATHI	2/1/2018	WESTBOROUGH, MA	SBIRT TRAINING		\$29.97				\$29.97
PHYSICAL THER.	COULLIARD, DIANA	2/26/2018	WORCESTER, MA	MINDFULNESS CERTIFICATE	\$ 219.99					\$219.99
					(PAID BY 240 GRANT)					
TEACHER	CAHILL, ELIZABETH	2/24/2018	BOSTON, MA	SLAVERY & THE SUPREME COURT	\$ 25.00					\$25.00
TEACHER	PEARSON, PAUL	1/12/2018	NATICK, MA	CO-TEACHING WORKSHOP	\$ 249.00					\$249.00
TEACHER	LEFEBVRE, SARAH	10/20,21/17	MANSFIELD, MA	NEATE ANNUAL CONFERENCE	\$ 160.00					\$160.00
TEACHER	LITTLE, JOANNA	1/12/2018	NATICK, MA	WORLD LANGUAGE SEMINAR	\$ 259.00					\$259.00
GUIDANCE	KNORRING, KIM	1/26/2018	WORCESTER, MA	DEALING WITH YOUTH WITH ANXIETY & STRESS	\$ 169.00					\$169.00



[illegible]



**WACHUSETT REGIONAL SCHOOL DISTRICT**

**HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING**

**MINUTES**

***Business/Finance Subcommittee***

Monday, March 19, 2018  
7:00 PM

Superintendent's Conference Room  
District Central Office  
1745 Main Street, Jefferson

In Attendance: Michael Dennis, Chair, Adam Young, Vice-chair, Linda Long-Bellil,  
Charles Witkes

Absent: Benjamin Mitchel, Jon Edward Novak

Administration: Joseph Scanlon

I. Call to Order

Subcommittee Chair Dennis called the meeting to order at 7:03 PM.

II. Motion: To approve the minutes of the February 5, 2018 meeting of the Business/Finance Subcommittee.

(A. Young)  
(C. Witkes)

The minutes were approved by consensus.

III. FY18 Budget Update

Members were provided with a Munis update (attachment 1). Director Scanlon reviewed the information, explaining shortfalls and surplus in Revenue and Expenditure subcategories.

IV. District Treasurer – Annual Evaluation and Contract Renewal

It was explained that the one year contract with the District Treasurer, James Dunbar, will expire on June 30, 2018. Director Scanlon prepared a draft narrative evaluation, which was reviewed. Discussion of the timeline for the contract renewal and evaluation ensued.

V. Information on Facilities Assessment RFP

There was discussion of the District's involvement with and benefits of Holden pursuing a Facilities Assessment.

VI. Information on FY17 Excess & Deficiency (E&D)

The E & D calculations were reviewed.

VII. Information on FY17 Per Pupil Numbers

Director Scanlon provided an explanation of FY17 per pupil numbers.

VIII. Information on FY17 Audit Response Plan

The Audit Response Plan was reviewed and discussed.

IX. Information on Audit RFP Submissions

It was recommended that the Audit Advisory Board provide a recommendation based on the RFPs.

X. Information on Return Payment to MEMA/FEMA

Reviewed and discussed.

XI. Information on FindMassMoney.com

Discussed.

XII. Information on Solar Panel Initiative

Discussed.

XIII. Update on Late Bus Survey

Director Scanlon reported that six high school students/families have signed up for a pilot late bus service. He further reported the high school principal will send out another SchoolMessenger, extending the deadline to sign up by one week.

XIV. Update on Buildings & Security

ALICE was discussed and it was agreed this will be a reoccurring agenda item. Brief discussion about security cameras took place.

XV. Old Business

FY19 Budget

Status of electronic signatures for warrants

XVI. New Business

It was requested that District administration make regularly provide the subcommittee with reports on PTO/PTA donations to respective schools.

XVII. Adjournment

Motion: To adjourn.

(L. Long-Bellil)  
(C. Witkes)

Vote:

*In favor:*

Michael Dennis  
Adam Young  
Linda Long-Bellil  
Charles Witkes

*Opposed:*

None

The motion passed unanimously.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

Adam Young, Vice-chair  
Business/Finance Subcommittee  
AY/rlp

Attachments:

- FY18 Budget Status Per 9 (attachment 1)

REVENUES	District Projections					REMAINING BALANCE
	BUDGET	YTD	ADJUSTMENTS	OTHER RECEIVED YTD	+ ADDITIONAL RECEIPTS	
Town Assessments	\$59,608,255.00	\$44,706,192.00		\$44,706,192.00	\$14,902,063.00	\$14,902,063.00
Ch. 70 Aid	\$26,970,138.00	\$17,896,768.00		\$17,896,768.00	\$9,073,370.00	\$9,073,370.00
Ch. 71 Transportation	\$2,221,659.00	\$1,248,864.00		\$1,248,864.00	\$972,795.00	\$972,795.00
Ch. 70 Charter Aid	\$65,830.00	\$50,268.00		\$50,268.00	\$15,562.00	\$15,562.00
Excess & Deficiency	\$150,000.00	\$0.00		\$0.00	\$150,000.00	\$150,000.00
Medicaid Reimbursement	\$897,748.00	\$334,432.29		\$334,432.29	\$563,315.71	\$563,315.71
Investment Income	\$25,500.00	\$8,703.69		\$8,703.69	\$16,796.31	\$16,796.31
Misc Income	\$439,250.00	\$81,429.66		\$81,429.66	\$357,820.34	\$357,820.34
<b>Total Revenues</b>	<b>\$90,378,379.00</b>	<b>\$64,326,657.64</b>	<b>\$0.00</b>	<b>\$64,326,657.64</b>	<b>\$26,051,722.36</b>	<b>\$26,051,722.36</b>
				71.2%		28.8%
EXPENDITURES	District Projections					AVAILABLE BALANCE
	BUDGET	YTD	ENCUMBERED	COMMITTED YTD+ENCUMB.	PENDING DEBITS	
Salaries & Stipends	\$57,145,780.00	\$32,390,656.62	\$23,125,713.93	\$55,516,370.55	\$1,568,425.98	\$1,629,409.45
Employee Benefits	\$14,469,583.00	\$11,231,771.81	\$3,109,156.18	\$14,340,927.99	\$444,563.00	\$128,655.01
Instructional Support	\$2,719,985.00	\$1,939,106.87	\$635,808.94	\$2,574,915.81	\$237,228.31	\$145,069.19
Operations & Maint.	\$3,298,150.00	\$2,042,669.04	\$1,150,694.99	\$3,193,364.03	\$112,031.11	\$104,785.97
Pupil Services	\$56,845.00	\$57,303.35	\$3,616.02	\$60,919.37	\$603.63	(\$4,074.37)
Special Ed Tuitions	\$2,537,130.00	\$2,085,084.09	\$1,748,546.74	\$3,833,630.83	\$0.00	(\$1,296,500.83)
Other Operating Costs	\$1,152,873.00	\$763,448.00	\$0.00	\$763,448.00	\$396,856.00	\$389,425.00
Transportation	\$6,487,139.00	\$3,949,703.55	\$2,540,320.76	\$6,490,024.31	\$0.00	(\$2,885.31)
Debt Service	\$2,510,894.00	\$2,344,887.51	\$166,006.25	\$2,510,893.76	\$0.24	\$0.24
<b>Total Expenditures</b>	<b>\$90,378,379.00</b>	<b>\$56,804,630.84</b>	<b>\$32,479,863.81</b>	<b>\$89,284,494.65</b>	<b>\$2,759,708.27</b>	<b>\$1,093,884.35</b>
				98.8%		1.2%
<b>Budget Fund Balance</b>	<b>\$0.00</b>					

Difference Revenue (-) Expense (including use of E&D)  
% of Total Budget

\$304,793.72  
0.34%

Total Deficits (\$177,886.21)

Potential FY17 E&D (6/30/17)  
Projected Use of E&D (\$150,000.00)  
Projected E&D Balance \$817,043.59  
Percentage Budget (Goal = 1%) 0.9%

Use of E&D for OPEB  
Projected E&D Balance \$817,043.59  
Percentage Budget (Goal = 1%) 0.9%

Additional Questions: Possible Impact +/-

## Notes

Revenues	A	Projected change in State Aid	+/-(-) Chapter 70 Aid =	+/-(-) Charter Aid =
"	B	Projected changes to revenues for	+/-(-) Transportation (73.43%) =	
"	C	Projected revenue adjustments	+/-(-) Medicaid =	
Salaries	D	Salary Adjustments = \$400,955	+/-(-) Interest =	
Benefits	E	Revised health care projections	+/-(-) Subst Stipends =	
"	F	Remaining charge-backs of employee benefits to School Choice, grants and other revolving funds =	+/-(-) Active Employees	
Inst Support	G	Payments for employee insurances	+ Medicare =	
Ops & Maint	H	Pending + Admin =	+ Technology =	
		+ Instruct Mat'l's =	+ Legal Svcs =	
		Pending + Custodial =	+ Maintenance =	
		+ Grounds Mgt =	+/-(-) Utilities =	
Pupil Svcs	I	Pending + Athletics =	+ Health Svcs =	
SPED Tuition	J	Projected Changes	+/-(-) SPED Tuition Out Placements =	
"	K	Remaining charge-backs	+/-(-) Circuit Breaker (69.00%)	
Other Costs	L	School Choice =	Charter School =	
		plus end of year Period 12 Ch 70 SPED Assessment =		
Transportation	M	Projected Changes	+/-(-) Homeless Transportation =	
			+/-(-) Agricultural =	

03/19/2018 15:02  
9820jsca

Wachusett Regional School District  
YEAR-TO-DATE BUDGET REPORT



P 1  
glytdbud

FOR 2018 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
1 SALARIES & STIPENDS	57,285,431	-139,651	57,145,780	32,390,656.62	23,125,713.93	1,629,409.67	97.1%
2 BENEFITS & INSURANCE	14,769,034	-299,451	14,469,583	11,231,771.81	3,109,156.18	128,655.15	99.1%
3 INSTRUCTIONAL SUPPORT	2,640,288	79,697	2,719,985	1,939,106.87	635,808.94	145,069.38	94.7%
4 OPERATIONS & MAINTENANCE	3,400,962	-102,812	3,298,150	2,042,669.04	1,150,694.99	104,785.60	96.8%
5 PUPIL SERVICES	49,615	7,230	56,845	57,303.35	3,616.02	-4,074.37	107.2%
6 SPECIAL ED TUITIONS	2,153,428	383,702	2,537,130	2,085,084.09	1,748,546.74	-1,296,500.84	151.1%
7 OTHER OPERATING COSTS	1,152,873	0	1,152,873	763,448.00	.00	389,424.93	66.2%
8 TRANSPORTATION	6,415,854	71,285	6,487,139	3,949,703.55	2,540,320.76	-2,885.71	100.0%
9 DEBT SERVICE	2,510,894	0	2,510,894	2,344,887.51	166,006.25	.04	100.0%
TOTAL GENERAL FUND	90,378,379	0	90,378,379	56,804,630.84	32,479,863.81	1,093,883.85	98.8%
GRAND TOTAL	90,378,379	0	90,378,379	56,804,630.84	32,479,863.81	1,093,883.85	98.8%

\*\* END OF REPORT - Generated by Joe Scanlon \*\*

03/19/2018 15:05  
9820jsca

Wachusett Regional School District  
YEAR-TO-DATE BUDGET REPORT

1  
glytdbud

FOR 2018 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
401412 ASSESSMENT REV-NON NSS-HOL	-17,626,751	0	-17,626,751	-13,220,064.00	.00	-4,406,687.00	75.0%
401413 ASSESSMENT REV-NON NSS-PAX	-4,120,925	0	-4,120,925	-3,090,693.75	.00	-1,030,231.25	75.0%
401414 ASSESSMENT REV-NON NSS-PRI	-3,456,189	0	-3,456,189	-2,592,141.75	.00	-864,047.25	75.0%
401415 ASSESSMENT REV-NON NSS-RUT	-7,016,724	0	-7,016,724	-5,262,543.75	.00	-1,754,180.25	75.0%
401416 ASSESSMENT REV-NON NSS-STE	-8,145,271	0	-8,145,271	-6,108,954.00	.00	-2,036,317.00	75.0%
401422 ASSESSMENT REV-NSS-HOL	-5,633,755	0	-5,633,755	-4,225,316.25	.00	-1,408,438.75	75.0%
401423 ASSESSMENT REV-NSS-PAX	-1,216,241	0	-1,216,241	-912,180.75	.00	-304,060.25	75.0%
401424 ASSESSMENT REV-NSS-PRI	-779,155	0	-779,155	-584,366.25	.00	-194,788.45	75.0%
401425 ASSESSMENT REV-NSS-RUT	-2,890,301	0	-2,890,301	-2,167,725.75	.00	-722,575.25	75.0%
401426 ASSESSMENT REV-NSS-STE	-2,017,855	0	-2,017,855	-1,513,392.00	.00	-504,463.00	75.0%
401433 TRANS ASSESS-HOLDEN	-1,884,700	0	-1,884,700	-1,413,525.00	.00	-471,175.00	75.0%
401434 TRANS ASSESS-PAXTON	-406,878	0	-406,878	-305,158.50	.00	-101,719.40	75.0%
401435 TRANS ASSESS-PRINCETON	-260,656	0	-260,656	-195,492.00	.00	-65,164.10	75.0%
401436 TRANS ASSESS-RUTLAND	-966,913	0	-966,913	-725,184.75	.00	-241,728.15	75.0%
401442 TRANS ASSESS-STERLING	-675,047	0	-675,047	-506,285.25	.00	-168,762.15	75.0%
401443 DEBT ASSESS-HOLDEN	-1,043,605	0	-1,043,605	-782,703.75	.00	-260,901.25	75.0%
401444 DEBT ASSESS-PAXTON	-254,750	0	-254,750	-127,374.00	.00	-127,375.50	50.0%
401445 DEBT ASSESS-PRINCETON	-174,357	0	-174,357	-194,454.00	.00	20,097.30	111.5%
401446 DEBT ASSESS-RUTLAND	-633,937	0	-633,937	-475,452.75	.00	-158,484.45	75.0%
401450 CHAPT 70-REGIONAL SCHOOL AID	-404,245	0	-404,245	-303,183.75	.00	-101,061.35	75.0%
401451 CHAPT 71-REGIONAL SCHOOL TRA	-26,970,138	0	-26,970,138	-17,896,768.00	.00	-9,073,370.00	66.4%
401452 CHAPT 70-CHARTER REIMBURSE	-2,221,659	0	-2,221,659	-1,248,864.00	.00	-972,795.00	56.2%
401454 TXFR-UNRESERVED F&D	-65,830	0	-65,830	-50,268.00	.00	-15,562.00	76.4%
401455 MEDICAID	-150,000	0	-150,000	.00	.00	-150,000.00	0%
401460 INTEREST	-897,747	0	-897,747	-334,432.29	.00	-563,314.71	37.3%
401462 MISC REVENUE	-25,500	0	-25,500	-8,703.69	.00	-16,796.31	34.1%
	-439,250	0	-439,250	-81,429.66	.00	-357,820.34	18.5%
TOTAL GENERAL FUND	-90,378,379	0	-90,378,379	-64,326,657.64	.00	-26,051,720.86	71.2%
GRAND TOTAL	-90,378,379	0	-90,378,379	-64,326,657.64	.00	-26,051,720.86	71.2%

\*\* END OF REPORT - Generated by Joe Scanlon \*\*

**WACHUSETT REGIONAL SCHOOL DISTRICT**  
**HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING**  
**SUPERINTENDENT GOALS AND EVALUATION SUBCOMMITTEE**

MINUTES

Monday, April 2, 2018

6:00 PM

Superintendent's Conference Room  
District Central Office  
1745 Main Street, Jefferson

In Attendance: Kenneth Mills, Chair, Matthew Lavoie, Amy Michalowski, Megan Weeks

Absent: Christina Smith, Sarah LaMountain

Administration: Darryll McCall

Others: Barry Sclar

I. Call to Order

Chair Mills called the meeting to order at 6:12 PM.

II. Approval of Minutes

Motion: To approve the minutes of the February 28, 2018 meeting of the Superintendent Goals and Evaluation Subcommittee.

(M. Weeks)

(M. Lavoie)

The minutes were approved by consensus, with Member Michalowski abstaining.

III. Discussion and Review Online format for Collecting Evaluation Feedback

Superintendent McCall, with Mr. Sclar's assistance, reviewed the online evaluation questionnaire prepared to gather School Committee members' annual evaluation submissions for the Superintendent of Schools.

IV. Subcommittee Input – April 2018 Evaluation of the Superintendent

Chair Mills will email subcommittee chairs (Dennis, Hitchcock, Smith) requesting subcommittee feedback about the evaluation of the Superintendent of Schools.

V. Superintendent's Evaluation Timeline

April 9<sup>th</sup> regular School Committee meeting – the online evaluation documents will be projected for members to view and the process will be explained

April 13<sup>th</sup> – Superintendent McCall will distribute, electronically, the evaluation documents (his Evaluation Narrative, the online questionnaire, and the evaluation rubric)

April 24<sup>th</sup> – due date for members' evaluation submissions

April 26<sup>th</sup> – Superintendent Goals and Evaluation Subcommittee will meet at 5:30 PM (Superintendent McCall will not be in attendance) to review evaluation submissions/information

April 30<sup>th</sup> – full School Committee will be presented with and will vote on the Superintendent's annual evaluation

VI. Public Hearing

There were no members of the public in attendance.

VII. New Business

There was no new business brought before the subcommittee

VIII. Adjournment

Motion: To adjourn.

(M. Lavoie)

(M. Weeks)

Vote:

*In favor:*

Kenneth Mills  
Matthew Lavoie  
Amy Michalowski  
Megan Weeks

*Opposed:*

None

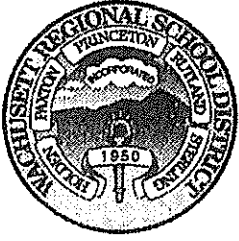


The motion was unanimously approved.

The meeting adjourned at 6:52 PM.

Respectfully submitted,

Darryll McCall  
DM:rlp



*Wachusett Regional School District*  
*Holden, Paxton, Princeton, Rutland, Sterling*

April 10, 2018

Mr. Glenn Quirk  
97 Bailey Road  
Holden, MA 01520

Dear Coach Quirk:

At last evening's School Committee meeting, the Committee voted to accept your kind offer to apply your softball coach stipend toward the purchase of athletic supplies. Your generosity, both in time as you spend the season coaching the Mountview Middle School softball team and in money, is much appreciated by students and District administration. The \$762.45 will certainly be well spent, for the good of District students.

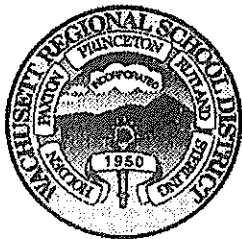
Again, on behalf of the WRSD and the WRSDC, thank you for your kindness.

Sincerely,

Darryll McCall, Ed.D.  
Superintendent of Schools

cc: Wachusett Regional School District Committee  
Erik Githmark, Principal, Mountview Middle School  
Joseph Scanlon, Director of Business and Finance

DM:rlp



*Wachusett Regional School District*  
*Holden, Paxton, Princeton, Rutland, Sterling*

April 10, 2018

Mr. Sean Xenos  
53 Mixer Road  
Holden, MA 01520

Dear Coach Xenos:

At last evening's School Committee meeting, the Committee voted to accept your kind offer to apply your baseball coach stipend toward the purchase of athletic supplies. Your generosity, both in time as you spend the season coaching the Mountview Middle School baseball team and in money, is much appreciated by students and District administration. The \$762.45 will certainly be well spent, for the good of District students.

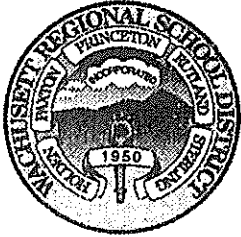
Again, on behalf of the WRSD and the WRSDC, thank you for your kindness.

Sincerely,

Darryll McCall, Ed.D.  
Superintendent of Schools

cc: Wachusett Regional School District Committee  
Erik Githmark, Principal, Mountview Middle School  
Joseph Scanlon, Director of Business and Finance

DM:rlp



*Wachusett Regional School District*  
*Holden, Paxton, Princeton, Rutland, Sterling*

*Sent electronically*

April 12, 2018

Representative Kimberly Ferguson  
Commonwealth of Massachusetts  
24 Beacon Street  
Statehouse Room 473B  
Boston, MA 02133

Dear Representative Ferguson:

As you are aware, on April 11, 2018, the House Committee on Ways and Means budget released their Fiscal Year 2019 budget. This proposal funds the special education circuit breaker account (7061-0012) at \$300 million, which is an increase of \$18.8 million, or 6.77%, over FY18, and \$9.9 million more than proposed by Governor Baker. However, the appropriation amount is still \$18.7 million less than needed to fund circuit breaker at the statutory 75% level. I am writing today asking that you support Representative Jen Benson's amendment to fully fund the circuit breaker at \$318.7 million.

Full funding of Special Education Circuit Breaker line-item supports students across the Commonwealth by helping to defray the costs to local school districts for providing legally mandated special education supports and services to students with special needs. It specifically allows school districts to meet the needs of the increasing number of children with medical health needs, autism and neurological disabilities, to name just a few. Without full-funding of this program, greater financial pressures will be placed on already limited school and municipal budgets across the state.

Please support Representative Benson's amendment to fully fund the Circuit Breaker.

Sincerely,

Darryll McCall, Ed.D.  
Superintendent of Schools

cc: Wachusett Regional School District Committee  
Member Town Administrators  
Joseph Scanlon, Director of Business and Finance

DM:rlp

To: Wachusett Regional School District Finance Committee

From: James J. Dunbar, Treasurer

Date: April 6, 2018

Subject: Treasurer's Update – February 2018

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I have reviewed the bank statements, bank reconciliations, and reconciling items for the month ending February 28, 2018 and feel that Treasurers cash is accurately stated.

1. The February 28, 2018 bank balances are as shown on the attached sheet.
2. The warrants funded during the month of February 2018 were as follows:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
2/9	Payroll Warrant	\$ 1,942,477.13
2/12	Warrant #21	2,794,974.16
2/20	Warrant #22	393,808.68
2/23	Payroll Warrant	2,442,579.57

Our excess general funds are currently earning the following rates:

Commerce Bank	0.50%
Avidia Bank	0.15%

**CASH RECONCILIATION OF CASHBOOK TO GENERAL LEDGER**  
**February 28, 2018**

Bank	Account #	Fund	Description	Cashbook 2/28/2018
<b>CHECKING</b>				
Eastern Bank	-7310	001	Payables reconciliation-clearing	289.55
Commerce Main Depository	-4534	001	Depository Account	1,089,008.60
Eastern Bank	-0264	001	Payroll Reconciliation	121.18
Fidelity Bank	-1451	050	checking - Paxton	2,513.34
Loominster Credit Union	-8861	050	checking - Mountview	2,550.00
Loominster Credit Union	-8832	050	checking - Dawson	100.00
Loominster Credit Union	-8845	050	checking - Mayo	2,500.00
Loominster Credit Union	-0244	050	checking - Sterling	2,500.00
Fidelity Bank	-1444	050	checking - Thomas Prince	2,514.85
Loominster Credit Union	-8858	050	checking - Davis Hill	2,500.00
Cornerstone Bank	-9626	050	checking - Naquag	2,286.47
Cornerstone Bank	-9618	050	checking - Central Tree	2,500.00
Cornerstone Bank	-9551	050	checking - Glenwood	500.00
Loominster Credit Union	-1024	050	WRHS student activity checking	3,324.93
<b>TOTAL CHECKING</b>				<b>1,113,208.92</b>
<b>MONEY MARKET</b>				
Commerce Bank	-2960	022	Cafeteria revolving - Sterling	7,682.15
Loominster Credit Union	-1029	050	WRHS Student Activity Revolving	270,911.23
Commerce Bank	-3002	023	Middle School Athletic Revolving	103,482.51
TD Banknorth, NA	-1032	001	General Fund	26,666.08
Eastern Bank	-0363	001	General Fund	10,382,052.79
Eastern Bank Debit Card	-6672	001	General Fund	133.54
Eastern Bank Tuition	-7357	001	General Fund	58,148.21
Enterprise Bank	-3225	001	General Fund	39,679.90
Avidia Bank	-8701	001	General Fund	33,080.70
MMDT	-4707	001	Money Market	6,014.69
<b>TOTAL MONEY MARKET</b>				<b>10,927,851.80</b>
<b>SAVINGS</b>				
Cornerstone Bank	-0132	022	Cafeteria revolving - Naquag	7,136.88
Cornerstone Bank	-0140	022	Cafeteria revolving - CTMS	16,813.59
Cornerstone Bank	-1230	022	Cafeteria revolving - Glenwood	9,750.70
Cornerstone Bank	-3092	022	Student Activity - CTMS	28,450.23
Cornerstone Bank	-9535	022	Student Activity - Glenwood	18,406.39
Cornerstone Bank	-3117	022	Student Activity - Naquag	9,377.28
Fidelity Bank	-1908	022	Cafeteria revolving - Princeton	6,264.91
Fidelity Bank	-6479	022	Cafeteria revolving - Paxton	4,770.38
Commerce Bank	-4569	022	Cafeteria revolving - Dawson	10,606.89
Commerce Bank	-2944	022	Cafeteria revolving - Davis Hill	9,590.72
Commerce Bank	-4550	022	Cafeteria revolving - Mayo	16,117.69
Commerce Bank	-2952	022	Cafeteria revolving - Mountview	39,287.16
Commerce Bank	-4542	022	Cafeteria revolving - WRHS	194,949.71
Commerce Bank	-2979	029	Adult Education	71.51
Fidelity Bank	-0736	050	Student Activity Depository	41,768.37
Loominster Credit Union	-6025	050	Student Activity Revolving	134,337.32
Commerce Bank	-2987	023	Athletic revolving	101,875.34
Commerce Bank	-2995	023	Athletic transportation	64,427.16
<b>TOTAL SAVINGS</b>				<b>714,002.23</b>
<b>CDs (Investments)</b>				
Loominster Credit Union		60	Atlas	10,789.22
Loominster Credit Union		60	Bailey	2,130.32
Loominster Credit Union		60	Bradshaw	7,421.36
Loominster Credit Union		60	D'Errico	3,982.65
Loominster Credit Union		60	Finocchio	8,085.49
Loominster Credit Union		60	Fitzgerald	9,224.45
Loominster Credit Union		60	Green	6,756.07
Loominster Credit Union		60	Graffin	18,657.02
Loominster Credit Union		60	Hayman	3,232.13
Loominster Credit Union		60	Hewson	16,387.84
Loominster Credit Union		60	Lionett	8,137.35
Loominster Credit Union		60	Ljungberg	2,181.65
Loominster Credit Union		60	Naroian	10,894.87
Loominster Credit Union		60	Shadale	4,734.76
Loominster Credit Union		60	Tarkainen	7,409.68
Loominster Credit Union		60	Thibodeau	4,497.67
Loominster Credit Union		60	Wachusett #2	59,348.41
Loominster Credit Union		60	Wesley	6,052.47
Loominster Credit Union		60	White	1,171.55
<b>TOTAL CDs</b>				<b>191,094.96</b>
<b>TOTAL</b>				<b>12,946,157.91</b>
EIG Homestead Discrepancy in payment				(46.07)
<b>Adjusted Cashbook</b>				<b>12,946,111.84</b>
<b>General Ledger</b>				<b>12,946,111.83</b>
<b>Variance</b>				<b>0.00</b>
<b>General Fund Total</b>				<b>11,635,195.24</b>



## *Wachusett Regional School District*

*Holden, Paxton, Princeton, Rutland, Sterling*

To: Darryll McCall, Ed.D., Superintendent of Schools

From: Robert Berlo, Deputy Superintendent

Date: April 23, 2018

Re: Deputy Superintendent's Report

### **1. Professional Learning**

#### **a. May 14<sup>th</sup> Professional Development Day**

- i. As a result of the success of last year's May PD day, we are providing staff with a similar day again this year. The PD day will be organized into three 2-hour sessions, and staff will be able to select from 48 offerings to build their own schedule. The high school is hosting the event which will run from 8:00-2:30.
- ii. Staff and admin PD survey results, department-specific feedback, as well as progress towards Strategic Plan goals were all used to identify the training topics. Title IIA federal grant funds were the primary source of funding for this day.
- iii. All participants will be provided with an opportunity to evaluate the day and each session as well. The results from this end of day survey will be used to help streamline the process and decide upon which sessions were most effective.

### **2. Instruction**

#### **a. Fountas and Pinnell Classroom for Kindergarten**

- i. Last month, Kindergarten teachers were trained on the Fountas and Pinnell Benchmark Assessment System (BAS). Staff are currently giving the BAS in preparation for their next training on Guided Reading. Guided Reading essential is a way to differentiate instruction based working with small groups of students with similar reading proficiencies. This model has been shown to better support student learning by meeting students where they are and setting realistic but rigorous learning goals based on student readiness.
- ii. Feedback on the training from staff has been very positive so far with 91% of staff feeling that the training has been "very worthwhile" (the highest category), 100% of staff feeling that they were provided with instructional strategies they could use, and 95% of staff reporting that the trainer was very effective (the highest category).

- iii. Principals will be trained on the program soon. In addition, Principals will work on developing common Kindergarten schedules that support the program goals.

**b. Digital Connections Partnership Grant**

- i. Work on the WiFi expansion project at WRHS will begin on April 30<sup>th</sup>. The project, funded through the state's Digital Connections Partnership Grant, will provide increased WiFi coverage and performance in all academic areas and help to ensure continued success of our 1:1 Chromebook program. Most of the project work will be completed in May, with some network reconfiguration scheduled for the summer in order to avoid service disruption during the school year.

**3. Assessment**

**a. Initial Spring MCAS Sessions**

- i. Currently we are administering the online version of MCAS across grades 3-8. Seven schools completed their ELA testing prior to the April break.
- ii. Some good news to report and kudos to the towns for their support of upgrading school network infrastructure. With almost half of all testing to be administered this year done, we have had no network difficulties with the online test. This includes well over 1,000 students across the district (including over 500 at Mountview) testing simultaneously on several occasions. This would not have been possible just two years ago.
- iii. A small number of minor glitches did occur, all of which were device or user specific and all of which were rectified during the test session allowing all users to continue as scheduled.



To: Darryll McCall, Superintendent  
From: Joseph Scanlon, Director of Business & Finance  
Date: 4/24/18  
Re: Business Office Update for 4/30/2018

#### FY18 Budget Status

Attached is a Munis year to date Budget Report through Period 9 (March) (see Attachment A). The box below looks at a 2-year history of spending, this year's revised budget and the current appropriation budget status:

Appropriation	FY16 Audited Actuals	FY17 Audited Actuals	FY18 Revised Budget 2/12/18	FY18 Budget Status Per 8
Salaries & Stipends	\$53,798,213	\$55,571,650	\$57,147,894	\$1,551,747
Benefits & Insurance	\$11,760,583	\$13,041,460	\$14,469,583	\$63,910
Instructional Support	\$2,786,891	\$2,426,032	\$2,691,482	\$114,094.
Operations & Maintenance	\$3,258,472	\$3,266,659	\$3,325,989	\$49,824
Pupil Services	\$82,230	\$74,826	\$55,395	(\$4,730)
Special Ed Tuitions	\$1,491,891	\$2,100,826	\$2,537,130	(\$1,331,063)
Other Operating Costs	\$1,313,531	\$1,061,890	\$1,152,873	\$284,388
Transportation	\$5,641,339	\$6,283,641	\$6,487,139	\$443
Debt Service	<u>\$2,570,711</u>	<u>\$2,551,056</u>	<u>\$2,510,894</u>	<u>0</u>
Total General Fund YTD	\$82,703,861	\$86,378,041	\$90,378,379	\$727,728

The following comments are provided for each expense appropriation:

1. Salaries & Stipends – As of Period 9 (March) this appropriation is showing a large positive balance because the retroactive raises have not been processed yet. At this point in the year this appropriation is projected to finish the year within budget.
2. Benefits & Insurance – As of Period 9 (March) this appropriation is showing a surplus balance which will continue to increase as employee benefits are charged-backed to grants and revolving funds. At this point in the year this appropriation is projected to finish the year within budget.
3. Instructional Support – As of Period 9 (March) this appropriation is showing a positive balance which will decrease as remaining funds are spent down. This appropriation is projected to finish the year within budget.
4. Operations & Maintenance – As of Period 9 (March) this appropriation is showing a positive balance which will decrease through the heating season. This appropriation is projected to finish the year within budget.
5. Pupil Services – As of Period 9 (March) this appropriation is showing a small deficit which is reflective of placeholder orders charged to athletic accounts which will be charged-back to the athletic revolving funds by the end of the fiscal year. This appropriation is projected to finish the year within budget.
6. Special Education Tuitions - As of Period 9 (March) this appropriation is showing a large negative balance which will remain in place until additional Circuit Breaker funds are received. At this point in the year this appropriation is projected to finish the year very close to budget.
7. Other Operating Costs – As of Period 9 (March) the positive balance in this appropriation will be reduced each month as tuition-out charges for School Choice and Charter School are applied. At this point in the year this appropriation is projected to end in a small deficit.
8. Transportation - As of Period 9 (March) this appropriation is showing a positive balance following the last budget transfer. This appropriation is projected to finish the year within budget.
9. Debt Service – As of Period 9 (March) this appropriation is showing no remaining balance as all debt service payments for the balance of the year have been encumbered.

## Business Office Update for 4/30/2018 (continued)

### FY17 Revenue Budget Status

Attached is a Munis Revenue Budget Report through Period 9 (March) (See Attachment B). At this point in the year revenues are projected to run very close to budget.

Revenue Source	FY16 Audited Actuals	FY 17 Projected Actuals	FY18 Budgeted Revenues	FY18 Budget Received YTD
Town Assessments	(\$52,954,294)	(\$56,539,230)	(\$59,608,255)	(\$45,924,768)
Chapter 70 Aid	(\$25,438,325)	(\$26,385,616)	(\$26,970,138)	(\$20,133,864)
Ch. 71 Transportation Aid	(\$2,673,833)	(\$2,376,274)	(\$2,221,659)	(\$248,864)
Charter Aid	(\$39,456)	(\$33,417)	(\$65,830)	(\$60,857)
Medicaid Reimbursement	(\$647,908)	(\$859,413)	(\$897,748)	(\$34,432)
Investment Income	(\$31,143)	(\$13,253)	(\$25,500)	(\$11,620)
Miscellaneous	(\$195,775)	(\$281,720)	(\$439,250)	(\$81,425)
Excess & Deficiency	(\$567,871)	(\$0)	(\$150,000)	(\$81,425)
Total General Fund YTD	(\$81,980,734)	(\$86,488,923)	(\$90,378,379)	(\$66,577,255)

### FY18 Projected Year-End Close

Attached is an FY18 Budget Status report with projection for a year-end surplus balance of \$190,411.63 (see Attachment C). This is a conservative projection and may be a "worst case scenario", and the year-end balance will be reassessed a few more times prior to year-end. Some factors that could impact the budget positively; a higher amount of Medicaid Reimbursements, increased Circuit Breaker, and larger balances in heating oil PO's.

### FY18 Revolving & Fiduciary Fund Balance

Attached is the Revolving and Fiduciary Funds Report as of February 2018 (See Attachment D).

### FY18 Target Area Progress Report

The following is an update of targeted expenditures for Technology, Instructional Supplies, Textbooks, and Maintenance Repairs as detailed in the attachments in the back of the Budget Book.<sup>1</sup>

Target Area	Object	Budgeted	Spent YTD	Encumbered	Remaining	% Used
Technology Hardware	564528	\$180,624	\$120,288	\$68,873	(\$8,538)	104.7%
Instructional Supplies	574001	\$288,068	\$240,941	\$17,151	\$29,975	89.6%
Textbooks	584801	\$433,920	\$384,277	\$0	\$49,643	88.6%
Maintenance Repairs	585318	\$234,636	\$185,403	\$37,602	\$11,631	95.0%
Totals		\$1,137,247	\$930,910	\$123,626	\$82,712	92.7%

FY17 Excess & Deficiency (E&D) – Enclosed is a copy of the District's revised E&D worksheet for FY17 (See Attachment E). It is anticipated that DOR/DLS will issue certification of the District's FY17 E&D shortly.

### Recommendation for District Auditor

Following through on the recommendation from the AAB on 4/17/18 an introductory meeting was held with Sheryl Stephens Burke and Debra Mueller from Melanson Heath (MH). Ms. Burke provided a copy of their recent audit for the Ayer Shirley Regional School District. M&H has reviewed the District's audits, budget books and EOYRs that are posted on the District website. They have been provided with copies of the 2017 Moody's Rating Report, the District's 2018 Continuing Disclosure document, and links to reports the District was referenced in by the State Auditor in 2014<sup>2</sup> and 2018<sup>3</sup>. Following the meeting Ms. Burke sent the enclosed email expanding on a number of points including an explanation why MH's pricing (\$32K) was substantially below the other respondents (P&S at \$44K and CLA at \$45K).

After thoroughly reviewing the District's audit requirements and clarifying expectations regarding typical engagements it is apparent that MH is a qualified and capable audit firm that should have a good working relationship with the District. To award the audit contract the language for the resolution that will be included on the School Committee agenda would be as follows:

<sup>1</sup> <http://www.wrsd.net/finance/FY18%20Budget%20Book.pdf>

<sup>2</sup> <http://www.mass.gov/auditor/docs/audits/2014/2014213215c.pdf>

<sup>3</sup> [https://www.mass.gov/files/documents/2017/10/18/RegionalSchoolDistrictsMunicipalImpactStudy\\_1.pdf](https://www.mass.gov/files/documents/2017/10/18/RegionalSchoolDistrictsMunicipalImpactStudy_1.pdf)

**Business Office Update for 4/30/2018 (continued)**

**Motion: To award a contract to Melanson Heath of Andover, MA to perform all required or advisable audit services to include Annual Financial Statements, Federal Awards Programs, End of Year Report, and Student Activities, for three (3) fiscal years covering FY18 in the total amount of \$32,100, FY19 in the total amount of \$32,900, and FY20 in the total amount of \$34,700, with an option to renew for two (2) additional fiscal years at the District's discretion for FY21 in the total amount of \$35,500 and for FY22 in the total amount of \$36,300.**

FY17 Financial Audit

A completed a copy of the final FY17 Financial Audit has been posted on the District Website.<sup>4</sup>

If you have any questions ahead of the meeting or would like any additional information feel free to contact me.

Joseph Scanlon  
Director of Business & Finance  
Wachusett Regional School District  
Office 508-829-1670 ext 226  
Cell 413-461-5233  
joe\_scanlon@wrsd.net

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<sup>4</sup> <http://www.wrsd.net/finance/FY17AuditReport.pdf>





04/24/2018 12:31  
9820jsca

Wachusett Regional School District  
YEAR-TO-DATE BUDGET REPORT

P  
glytdbud

FOR 2018 09

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1 SALARIES & STIPENDS	57,285,431	-139,651	57,145,780	34,559,926.00	21,034,106.36	1,551,747.86	97.3%
2 BENEFITS & INSURANCE	14,769,034	-299,451	14,469,583	12,297,278.14	2,108,394.24	63,910.76	99.6%
3 INSTRUCTIONAL SUPPORT	2,640,288	79,697	2,719,985	2,048,468.00	557,423.08	114,094.11	95.8%
4 OPERATIONS & MAINTENANCE	3,400,962	-102,812	3,298,150	2,121,690.58	1,126,635.19	49,823.86	98.5%
5 PUPIL SERVICES	49,615	7,230	56,845	58,584.85	2,990.17	-4,730.02	108.3%
6 SPECIAL ED TUITIONS	2,153,428	383,702	2,537,130	2,458,487.79	1,409,705.89	-1,331,063.69	152.5%
7 OTHER OPERATING COSTS	1,152,873	0	1,152,873	868,485.00	.00	284,387.93	75.3%
8 TRANSPORTATION	6,415,854	71,285	6,487,139	4,207,234.85	2,280,346.54	-442.79	100.0%
9 DEBT SERVICE	2,510,894	0	2,510,894	2,344,887.51	166,006.25	.04	100.0%
TOTAL GENERAL FUND	90,378,379	0	90,378,379	60,965,042.72	28,685,607.72	727,728.06	99.2%

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Wachusett Regional School District  
YEAR-TO-DATE BUDGET REPORT



P 2  
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FOR 2018 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	90,378,379	0	90,378,379	60,965,042.72	28,685,607.72	727,728.06	99.2%

\*\* END OF REPORT - Generated by Joe Scanlon \*\*

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YEAR-TO-DATE BUDGET REPORTP 1  
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FOR 2018 09

ACCOUNTS FOR: 001	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
401412	ASSESSMENT REV-MLC-HOL	-17,626,751	0	-17,626,751	-13,220,064.00	.00	-4,406,687.00	75.0%
401413	ASSESSMENT REV-MLC-PAX	-4,120,925	0	-4,120,925	-3,090,693.75	.00	-1,030,231.25	75.0%
401414	ASSESSMENT REV-MLC-PRI	-3,456,189	0	-3,456,189	-2,592,141.75	.00	-864,047.25	75.0%
401415	ASSESSMENT REV-MLC-RUT	-7,016,724	0	-7,016,724	-5,262,543.75	.00	-1,754,180.25	75.0%
401416	ASSESSMENT REV-MLC-STE	-8,145,271	0	-8,145,271	-6,108,954.00	.00	-2,036,317.00	75.0%
401422	ASSESSMENT REV-OPER-HOL	-5,633,755	0	-5,633,755	-4,225,316.25	.00	-1,408,438.75	75.0%
401423	ASSESSMENT REV-OPER-PAX	-1,216,241	0	-1,216,241	-912,180.75	.00	-304,060.25	75.0%
401424	ASSESSMENT REV-OPER-PRI	-779,155	0	-779,155	-584,366.25	.00	-194,788.45	75.0%
401425	ASSESSMENT REV-OPER-RUT	-2,890,301	0	-2,890,301	-2,167,725.75	.00	-722,575.25	75.0%
401426	ASSESSMENT REV-OPER-STE	-2,017,855	0	-2,017,855	-1,513,392.00	.00	-504,463.00	75.0%
401432	TRANS ASSESS-HOLDEN	-1,884,700	0	-1,884,700	-1,413,525.00	.00	-471,175.00	75.0%
401433	TRANS ASSESS-PAXTON	-406,878	0	-406,878	-305,158.50	.00	-101,719.40	75.0%
401434	TRANS ASSESS-PRINCETON	-260,656	0	-260,656	-195,492.00	.00	-65,164.10	75.0%
401435	TRANS ASSESS-RUTLAND	-966,913	0	-966,913	-725,184.75	.00	-241,728.15	75.0%
401436	TRANS ASSESS-STERLING	-675,047	0	-675,047	-506,285.25	.00	-168,762.15	75.0%
401442	DEBT ASSESS-HOLDEN	-1,043,605	0	-1,043,605	-782,703.75	.00	-260,901.25	75.0%
401443	DEBT ASSESS-PAXTON	-254,750	0	-254,750	-191,061.00	.00	-63,688.50	75.0%
401444	DEBT ASSESS-PRINCETON	-174,357	0	-174,357	-130,767.00	.00	-43,589.70	75.0%
401445	DEBT ASSESS-RUTLAND	-633,937	0	-633,937	-475,452.75	.00	-158,484.45	75.0%
401446	DEBT ASSESS-STERLING	-404,245	0	-404,245	-303,183.75	.00	-101,061.35	75.0%
401450	CHAPT 70-REGIONAL SCHOOL AID	-26,970,138	0	-26,970,138	-20,133,864.00	.00	-6,836,274.00	74.7%
401451	CHAPT 71-REGIONAL SCHOOL TRA	-2,221,659	0	-2,221,659	-1,248,864.00	.00	-972,795.00	56.2%
401452	CHAPT 70-CHARTER REIMBURSE	-65,830	0	-65,830	-60,857.00	.00	-4,973.00	92.4%
401454	TXFR-UNRESERVED E&D	-150,000	0	-150,000	.00	.00	-150,000.00	.0%
401455	MEDICAID	-897,747	0	-897,747	-334,432.29	.00	-563,314.71	37.3%
401460	INTEREST	-25,500	0	-25,500	-11,620.39	.00	-13,879.61	45.6%
401462	MISC REVENUE	-439,250	0	-439,250	-81,425.16	.00	-357,824.84	18.5%
TOTAL GENERAL FUND		-90,378,379	0	-90,378,379	-66,577,254.84	.00	-23,801,123.66	73.7%

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Wachusett Regional School District  
YEAR-TO-DATE BUDGET REPORT



P 2  
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FOR 2018 09

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-90,378,379	0	-90,378,379	-66,577,254.84	.00	-23,801,123.66	73.7%

\*\* END OF REPORT - Generated by Joe Scanlon \*\*







## WACHUSETT REGIONAL SCHOOL DISTRICT

FEBRUARY 2018

## GOVERNMENTAL FUNDS, FIDUCIARY FUNDS CASH &amp; FUND BALANCES REPORT

FUND/ FUNC	FUND NAME	CASH BALANCE					ENCUMBERED	ENDING CASH BALANCE	ENDING FUND BALANCE
		YEAR TO DATE							
		REVENUE	EXPENDED	BEG BAL	REVENUE	EXPENDED			
022	CAFETERIA	176,852.17	297,144.03	(24,870.11)	1,239,299.33	1,136,367.52	323,608.00	(245,546.30)	
023	ATHLETIC	36,317.76	39,718.79	185,045.75	309,310.46	264,289.99	118,200.27	111,865.95	
027/101	KINDERGARTEN	1,994.92	50,909.70	352,305.58	418,537.25	332,028.11	299,786.02	139,028.70	
027/510	APPLIED ARTS	1,943.00	6,284.44	35,586.97	41,205.00	34,357.05	24,055.44	18,379.48	
027/511	BUILDING USE	13,311.30	10,109.14	68,911.25	52,206.30	49,179.72	2,094.00	69,843.83	
027/512	DAMAGED PROPERTY	1,457.31		5,016.81	1,895.31	241.60	241.60	6,428.92	
027/514	DRIVER EDUCATION	13,225.00	8,838.50	32,120.29	121,161.45	94,495.71	6,433.08	52,352.95	
027/515	EQUIP REPAIRS			0.00	0.00	0.00		0.00	
027/516	GIFTS & GRANTS	21,115.87	5,294.06	60,542.27	162,414.35	112,367.38	46,705.69	63,883.55	
027/517	LOST BOOKS	73.99		12,245.49	2,035.38	957.03	619.82	12,704.02	
027/518	PARKING	746.00	3,633.21	43,172.25	56,696.00	27,510.85	17,500.00	54,857.40	
027/519	PERFORMING ARTS			0.00	6,515.50	8,322.23	(1,806.73)	(1,806.73)	
027/520	SCHOOL TECHNOLOGY			0.00	0.00	0.00		0.00	
027/522	SUMMER SCHOOL			4,961.29	0.00	0.00	4,961.29	4,961.29	
027/524	LOCKER FEES			20,656.51	2,065.00	5,307.87	17,413.64	17,413.64	
027/151	STERLING EXTENDED DAY			282.48	0.00	0.00	282.48	282.48	
027/151	PRINCETON EXTENDED DAY	4,845.00	3,983.68	25,646.40	22,738.00	36,479.75	11,894.65	11,894.65	
027/151	DAVIS HILL EXTENDED DAY			0.00	0.00	0.00		0.00	
028/000	ECC TUITION	18,293.05	7,583.18	113,316.45	88,186.28	64,457.03	34,124.32	102,921.38	
028/550	SCHOOL CHOICE	50,189.00	43,164.00	0.00	513,952.00	456,738.00	57,214.00	57,214.00	
028/551	CIRCUIT BREAKER			0.00	1,127,254.00	1,127,254.00		0.00	
028/554	INSURANCE REIMBURSEMENTS			0.00	0.00	0.00		0.00	
029	ADULT EDUCATION			71.33	0.18	0.00	71.51	71.51	
040	PROGRAM INITIATIVES	9,720.00	10,911.71	51,423.14	102,316.00	81,798.27	3,087.52	68,853.35	
050	STUDENT ACTIVITIES	43,329.53	53,890.59	474,638.96	510,264.74	463,578.29	13,143.71	508,181.70	
060	TRUST FUND/SCHOLARSHIPS			191,094.96	0.00	0.00		191,094.96	
TOTALS		393,413.90	541,465.03	1,652,168.07	4,778,042.53	4,295,730.40	889,599.47	1,244,880.73	

Submitted By:	Joe Scanlon Dir Business & Finance	District:	Wachusett RSD
Phone:	508-829-1670 Ext. 226	Date Received:	4/13/2018
Field Rep:	David Guzman	Date Completed:	

**EXCESS & DEFICIENCY CALCULATION**

BEGIN:

Fund Balance Beginning of Year		\$648,636.77
+ Total Revenues Most Recent Fiscal Year	FY17	\$86,488,922.87
(-) Total Expenditures Most Recent Fiscal Year	FY17	(\$86,229,610.12)
(-) Open Encumbrances to be Carried Forward	FY17	(\$235,084.00)
= Net Balance End of Recent Fiscal Year	FY17	\$672,865.52
(-) Committed E&D for Current Fiscal Year	FY18	(\$150,000.00)
<b>Unreserved Fund Balance/Excess &amp; Deficiency</b>	<b>FY18</b>	<b>\$522,865.52</b>

LESS:

Princeton Kindergarten Tuition	FY17	\$1,001.00
Naquag Program Initiative	FY17	\$633.00
Central Tree Program Initiatives	FY17	\$127.00
HS Athletic Gatorade	FY17	\$314.00
Title III	FY17	\$6,533.00

SUB-TOTAL:	\$7,607.00
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Other Adjustments:

SUB-TOTAL:	\$0.00
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TOTAL REDUCTIONS:	\$7,607.00
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<b>TOTAL CERTIFIED UNENCUMBERED EXCESS&amp;DEFICIENCY</b>	<b>\$515,258.52</b>
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OPERATING & CAPITAL BUDGET	FY18	\$90,378,379.00
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5% OF BUDGET	\$4,518,918.95
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TOTAL IN EXCESS	\$0.00
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Reviewed By:	Approved By:
Date:	Date:





# *Wachusett Regional School*

## *district*

*Holden, Paxton, Princeton, Rutland, Sterling*

**To:** Darryll McCall  
Superintendent of Schools

**From:** Jeff Carlson  
Director of Human Resources

**Re:** March/ April, 2018 Activity Report

**Date:** Tuesday, April 24, 2018

### **1. Personnel**

- *Paraprofessional vacancies at Mountview Middle School have been filled.*
- *A Food Service Associate position at Mountview Middle School has been filled.*
- *The substitute ELA position for Chocksett Middle School has been filled.*
- *An ABA/PA position for the High School has been posted.*
- *The Business and Finance Director position has been posted.*
- *We have begun posting positions for next school year. This process will continue for the next several months.*
- *The Principal positions for the Thomas Prince School and Mayo Elementary have been filled. The Dawson Elementary Principal position has been re-posted. We will begin the Dawson interviews in early May.*
- *Annual Evaluation forms for non-teaching staff are being distributed to Principals and Department Heads.*

## **2. Collective Bargaining**

- *The ABA/PA and Nursing MOAs have been completed and signed by the parties. The District is still working with the Paraprofessionals to complete their negotiations.*

## **3. Health Insurance**

- *The District's open enrollment period for health, dental and vision insurance began on April 10, 2018 and will conclude on April 27, 2018.*
- *Blue Cross and Blue Shield Wellness resources were recently allocated for seated massage therapy sessions that were provided to approximately 75 staff at 4 different schools. The District's EAP vendor will be presenting at next month's May 14 th Professional Development day.*

## **4. Fingerprinting update**

- *Morpho Trust the state finger printing vendor continues to fingerprint all new hires and existing staff. We have not experienced any delays with new staff getting fingerprint appointments.*

## **5. Teacher/ Administrator Licensure**

- *The Director continues to work with any new hires on licensing issues but now is focused on advancing and renewing existing staff licenses.*

## **6. Human Resources / Business Office Meetings**

- *The Director continues to work closely with the Business and Finance Director on issues impacting our two departments. Currently this involves working on Contract implementation issues related to retroactive payments. In addition, we continue to have interactions related to the pending FY19 budget and the processes involved in moving this forward.*

*Should you have any questions regarding this report, do not hesitate to contact me.*

# Special Education- School Committee Report

Submitted by: Kimberly Merrick, Ed.D, Administrator of Special Education

April, 2018

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## **Theme: Learning Results and Professional Development**

The Office of Special Education is offering the following professional development opportunities for special and general education teachers:

- The District is offering Orton Gillingham certification for selected special education teachers. Orton Gillingham is an empirical multisensory reading approach used to serve students who are diagnosed with dyslexia. Certification is awarded to participants who complete 150 hours of classroom study and complete a 150 hour practicum tutoring students.
- *Measuring Student Growth.* All special education program teachers and providers will participate in two sessions including; an overview of assessments, data collection, data analysis, and using results to drive instruction in the classroom.
- District wide special education teachers participated in Fountas and Pinnell LLI training for two days in October. Fountas and Pinnell is a research based reading program for all students and LLI is the intervention used with students who struggle with learning to read.
- The District is offering *Comprehension for Students With Disabilities* for all special education teachers and related service providers across the district. It includes four sessions on 10/26, 1/25, 3/9, and 3/29.
- There are two cohorts of Dialectical Behavioral Training (DBT) being offered for staff primarily at the high school and for any new school psychologists and counselors in the District.

The district will participate in a Coordinated Program Review (CPR) during the 2018-19 SY. The Department of Secondary and Elementary Education –Program Quality Assurance will visit WRSD in the fall or spring. They will review student records, interview staff, and review district procedures to ensure compliance with special education, civil rights, and English language learning laws, regulations, and advisories. The district is preparing the Self Assessment that includes student records and documents for submission on May 15<sup>th</sup>.

All MCAS ALT portfolios have been submitted to the Department for review. Thank you to Carol Hume for her attention to detail as she reviewed each portfolio submitted.

## **Theme: Family Connection and Communication**

SEPAC will host Executive Functioning Skills to be presented by Jessica Padula from Speech Language Specialists May 7<sup>th</sup> at 7:00pm in the Curriculum Center at Jefferson school. If your child experiences difficulty with organization and/or executive functioning, please join us for this engaging presentation!

The Wellness Committee will be sponsoring a speaker series during the 2018-19 SY. The topics will include; fitness, anxiety, and the impact of technology on students. The presenters are TBD. Also, the Committee is creating a teacher-fitness-technology-mindfulness checklist that contains 5-6 simple ideas for teachers to implement in their classrooms.

# Wachusett Regional School District



Annual Report  
2017

# Wachusett Regional School District

Serving the towns of Holden, Paxton, Princeton, Rutland, and Sterling



*Our mission is to ensure meaningful student growth and promote social emotional wellbeing in a safe and nurturing environment. We will integrate the talent, experience, and knowledge of all members of our community to develop lifelong learners, equipped to think critically in an ever-changing, global society.*

## Executive Staff

Darryll McCall, Ed.D., Superintendent of Schools

Robert Berlo, Deputy Superintendent for Curriculum, Instruction and Assessment

Joseph Scanlon, Director of Business and Finance

Jeffrey Carlson, Director of Human Resources

James Dunbar, Treasurer

1745 Main Street  
Jefferson MA 01522  
508-829-1670  
[www.wrsd.net](http://www.wrsd.net)

The Wachusett Regional School District does not discriminate on the basis of race, color, sex, religion, age, national origin, sexual orientation, gender identity, disability, ELL status, housing status, or other protected status in the operation of the educational programs, activities, or employment policies, and no person will be excluded from or discriminated against in admission to its public schools, or in obtaining advantage and privileges in regards to courses of study and extracurricular programs of such public schools on account of race, color, sex, religion, age, national origin, sexual orientation, gender identity, disability, ELL status, housing status or other protected category.



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## **A Message from the Superintendent**

We have had an eventful 2017-2018 school year thus far. Over the past several months, the District continued to work toward the completion of the goals associated with the WRSD Strategic Plan. Our school district remains one of the strongest in Central Massachusetts as we create educational programming for our students that will prepare them for their future endeavors.

The WRSD Strategic Plan provides the Wachusett community with a sense of purpose as we define priorities and set budgets. Each school has developed a School Improvement Plan that ties directly back to the Strategic Plan and will help define budget priorities at both the building level and the District level. Goals that have been set by administrators and teachers have common themes connected to the five learning domains, helping to bring our five town district toward common educational outcomes. This year we have focused on many areas including technology, improved instructional support, social emotional learning, and more.

In early November, the District and Member Town officials held the annual Budget Roundtable at the Holden Senior Center. This meeting is the opportunity to discuss budget issues associated with the upcoming fiscal year. As always, the meeting was well attended by town representatives, officials from the state, and members of the Wachusett Regional School District Committee. An important area of focus during the discussions was the recent report completed by the State Auditor's Office concerning the funding issues facing regional school districts throughout Massachusetts. Working together as a unified community, our five towns and the District have made a commitment to seek 100% reimbursement for regional transportation by lobbying our representatives to support our request. Grassroots organizations and our teachers union have been vocal in their support of more state funding for all regional school districts. Funding at the state level remains a major issue associated with the budget woes we have faced as a district and continues to be an area of concern for both local and state officials. As state funding continues to decline, we are even more dependent upon our local tax base to support our educational endeavors. If we all continue to advocate on behalf of the District to support the recommendations made not only by the State Auditor but also by the Foundation Budget Review Commission, it would help to ease the financial burden placed on both schools and towns.

Last year, the five towns that comprise the Wachusett District supported a budget that has permitted us the opportunity to increase support for our students. We look forward to continuing the forward progress made this past year as we look to create a budget that supports the Strategic Plan.

Thank you for your continued support of students, faculty, and staff of the WRSD.

Darryll McCall, Ed.D.  
Superintendent of Schools

## 2017-18 Wachusett Regional School District Committee

Kenneth Mills, Chair	Holden
Christina Smith, Vice-chair	Holden
Scott Brown	Holden
Thomas Curran	Holden
Michael Dennis	Holden
Harriet Fradellos	Paxton
Stephen Godbout	Sterling
Susan Hitchcock	Sterling
Robert Imber	Princeton
Sarah LaMountain	Sterling
Matthew Lavoie	Rutland
Linda Long-Bellil	Holden
Lauren Maldonado	Rutland
Amy Michalowski	Holden
Benjamin Mitchel	Paxton
Jon Edward Novak	Rutland
Michael Rivers	Sterling
Asima Silva	Holden
Robin Van Liew	Holden
Megan Weeks	Princeton
Charles Witkes	Rutland
Adam Young	Holden

## **Wachusett Regional School District Core Values**

### **Commitment to Excellence**

- Modeling effective teaching that engages and meets the needs of all students
- Providing a rigorous curriculum with expanding options and opportunities for all
- Recruiting and retaining excellent staff

### **Perseverance**

- Tenacity and hard work
- Persisting in the face of obstacles
- Focusing on goals

### **Critical Thinking**

- Analyzing, evaluating, and problem solving
- Thinking creatively
- Being adaptive

### **Collaboration**

- Listening and communicating effectively
- Maximizing strengths and respecting differences
- Cooperating to reach common ground

### **Global Citizenship and Responsibility**

- Celebrating diversity while recognizing commonalities
- Demonstrating civic respect by giving back to the communities
- Developing student's leadership skills for success in a global society

### **Creativity and Innovation**

- Respecting the diversity of thoughts and ideas
- Embedding the arts into content areas
- Thinking freely, not fearing mistakes

### **Acceptance and Respect of Others**

- Demonstrating tolerance
- Fostering a community of teamwork and collaboration
- Creating an atmosphere of safety and acceptance

# Our Schools





**Central Tree Middle School****281 Main Street - Rutland, MA**

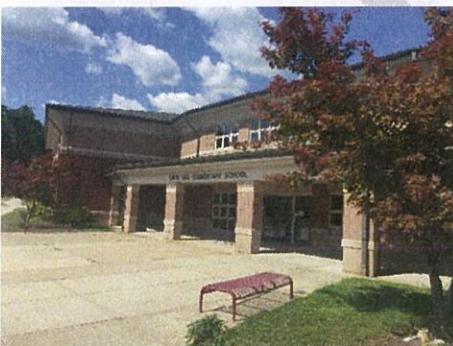
Principal: David Cornacchioli  
Assistant Principal: Nancy Bates  
Enrollment: 372  
Grades 6 – 8

Central Tree Middle School teachers and support staff remain committed to fostering a safe and orderly school environment while consequently improving the quality of instruction and increasing parent involvement.

**Chocksett Middle School****40 Boutelle Road - Sterling, MA**

Principal: Christopher LaBreck  
Assistant Principal: Christine Martellio  
Enrollment: 364  
Grades 5 – 8

Chocksett Middle School staff remains committed to providing a challenging education, in a safe and respectful school environment, that prepares our students for the next step in their education.

**Davis Hill Elementary School****80 Jamieson Road - Holden, MA**

Principal: Jay Norton  
Assistant Principal: Robert Berthiaume  
Enrollment: 451  
Grades K – 5

The Davis Hill Mission Statement and core values of Pride, Respect, Responsibility and Excellence provide the foundation for the school's educational program. The developmentally appropriate curriculum is aligned to the Common Core and is focused on balanced literacy, numeracy, critical thinking and problem solving skills.

**Dawson Elementary School****155 Salisbury Street - Holden, MA**

Interim Principal: Shannon Bischoff  
Assistant Principal: Matthew McCarthy  
Enrollment: 460  
Grades K – 5

Dawson Elementary School continues its practice of providing educational excellence while also promoting strong social skills and positive values within students. The school continues to engage and challenge students in an environment that fosters the school's core values of Respect, Responsibility, Kindness, Honesty, and Integrity.



## Early Childhood Center

1745 Main Street - Jefferson, MA



Principal: Patricia Ottaviano  
Enrollment: 162

The mission at the Early Childhood Center is to provide a developmentally appropriate preschool education that meets the needs of all children. It is the school's belief that through a differentiated approach to instruction, all children can become active, life-long learners ready to succeed in our ever changing global society

## Glenwood Elementary School

65 Glenwood Road - Rutland, MA



Principal: Karen Cappucci  
Assistant Principal: Matthew Gauvin  
Enrollment: 343  
Grades 3 – 5

Glenwood is a collaborative community where all students are educated in the Least Restrictive Environment and all teachers are committed to building curriculum that helps the students develop strong critical thinking, and problem solving abilities.

## Houghton Elementary School

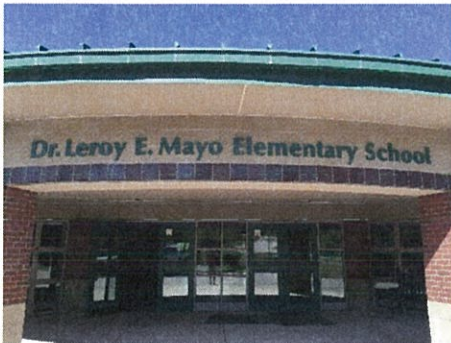
32 Boutelle Road - Sterling, MA



Principal: Anthony Cipro  
Assistant Principal: Patricia O'Donnell  
Enrollment: 375  
Grades K – 4

Houghton Elementary School is a child-centered school focused on teaching and learning. The school provides children a strong foundation in basic skills, opportunities to expand the thinking of young minds, appreciation of the arts, and the promotion of the social skills of honesty, kindness, cooperation, responsibility, and respect.



**Mayo Elementary School****351 Bullard Street - Holden, MA**

Principal: Julie Carter  
Assistant Principal: Patricia Hurley  
Enrollment: 477  
Grades K – 5

The mission of Mayo School is to educate, inspire, and empower all members of the learning community. Students and staff are committed to enhancing the lives of the school community and the lives of others by upholding the highest standards of quality and integrity. Children at Mayo Elementary School are provided with a solid educational foundation necessary to be successful throughout their academic lives.

**Mountview Middle School****270 Shrewsbury Street - Holden, MA**

Principal: Erik Githmark  
Assistant Principals: Karen Hughes, Brian McCarthy  
Enrollment: 803  
Grades 6 – 8

Mountview Middle School students represent a diverse group of learners. At Mountview, the divergent needs of young adolescents as they experience a wide range of physical, social, intellectual, and emotional growth are recognized. Educational decisions are based upon principles of developmentally appropriate practices for these young people so as to maximize their potential to succeed in tomorrow's world.

**Naquag Elementary School****285 Main Street - Rutland, MA**

Principal: Dixie Herbst  
Enrollment: 342  
Grades K – 2

Naquag Elementary's administration, faculty and staff are committed to providing every student with support and understanding in order to maintain our excellent learning environment; we take pride in our learning atmosphere. We recognize the importance of community involvement and express our appreciation to all parents, family members and town representatives for their continued support.



**Paxton Center School**

**19 West Street - Paxton, MA**



Principal: Kathleen McCollum  
Assistant Principal: Kellie O'Brien  
Enrollment: 468  
Grades K – 8

The school motto is Panthers Be the Three: Respectful, Responsible and Reliable. The school strives to be a community of learners in which individuals reach maximum potential intellectually, socially, emotionally, and physically.

**Thomas Prince School**

**170 Sterling Street - Princeton, MA**

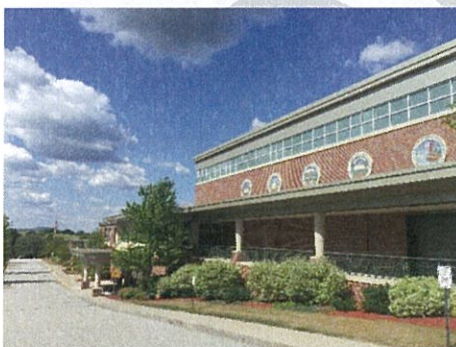


Interim Principal: Tammy Boyle  
Assistant Principal: Amanda Martinez  
Enrollment: 401  
Grades K – 8

TPS utilizes STEAM integrated education for all students to ensure all students reach their maximum potential intellectually, socially, emotionally, and physically. Thomas Prince students and staff adhere to their Core Values: Respectful, Responsible, and Ready to Learn. Together effort, energy, and initiative are used to reach success.

**Wachusett Regional High School**

**1401 Main Street - Holden, MA**



Principal: William Beando  
Assistant Principals: Andrew Costa, Victoria DeSimone, Anthony DiBenedetto, Michael Pratt  
Enrollment: 2130  
Grades 9 – 12

Wachusett Regional High School continues to prepare all of its students for life after high school. Students learn the necessary skills needed to further their education, join the armed forces, or enter the world of work. All students are held to a rigorous set of graduation requirements that ensures they master a common core curriculum

# MCAS Results & Advanced Placement Information





## MCAS Results - Spring 2017

Percent of Students at Each Achievement Level

### Wachusett Regional School District – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP
	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE				
GRADE 03 READING	60	47	11	8	49	39	36	42	4	10	543	505.6	N/A	N/A
GRADE 03 MATH	60	49	8	7	51	42	36	38	5	13	544	505.4	N/A	N/A
GRADE 04 ELA	63	48	11	7	52	41	34	42	3	10	589	507.4	59	543
GRADE 04 MATH	62	49	8	6	54	43	33	39	5	13	590	506.8	55	543
GRADE 05 ELA	68	49	10	6	58	43	29	42	3	10	613	507.2	55.5	568
GRADE 05 MATH	60	46	10	7	50	39	36	44	4	10	612	506	58	567
GRADE 06 ELA	75	51	20	7	55	43	21	39	4	10	601	512.6	64.5	576
GRADE 06 MATH	75	50	17	7	58	42	22	39	4	11	600	512.3	73	575
GRADE 07 ELA	69	50	12	6	57	44	26	39	5	11	589	509	65	554
GRADE 07 MATH	65	47	14	9	52	38	28	42	7	12	589	507.8	56	553
GRADE 08 ELA	68	49	11	8	57	41	27	39	5	11	650	507.5	52	620
GRADE 08 MATH	62	48	12	9	51	39	32	42	6	11	649	506.1	48	620
GRADES 3-8 ELA	67	49	13	7	55	42	29	41	4	10	3,585	508.2	60	2,861
GRADES 3-8 MATH	64	48	12	8	52	40	31	41	5	12	3,584	507.4	59	2,858

### Wachusett Regional School District – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	59	46	22	17	37	29	37	39	5	15	608	84.8	N/A	N/A
GRADE 08 SCI / TECH / ENG	57	40	5	3	52	37	35	40	8	20	648	83.3	N/A	N/A
GRADE 10 ELA	97	91	67	47	30	44	2	6	1	3	586	99	52	552
GRADE 10 MATH	91	79	71	53	20	26	5	14	4	8	586	95.4	64	553
GRADE 10 SCI / TECH / ENG	85	74	35	32	50	42	14	21	1	5	566	94.7	N/A	N/A

## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Wachusett Regional High School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 10 ELA	97	91	67	47	30	44	2	6	1	3	586	99	52	552
GRADE 10 MATH	91	79	71	53	20	26	5	14	4	8	586	95.4	64	553
GRADE 10 SCI / TECH / ENG	85	74	35	32	50	42	14	21	1	5	566	94.7	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Central Tree Middle School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 06 ELA	67	51	9	7	58	43	23	39	9	10	137	507.3	54	128	80
GRADE 06 MATH	71	50	12	7	59	42	20	39	9	11	137	511.4	66	128	90
GRADE 07 ELA	61	50	8	6	53	44	31	39	8	11	115	506	66.5	104	78
GRADE 07 MATH	68	47	17	9	51	38	19	42	13	12	115	508.9	70	104	83
GRADE 08 ELA	64	49	9	8	55	41	34	39	2	11	144	505.7	52	142	75
GRADE 08 MATH	66	48	19	9	47	39	32	42	2	11	144	510.5	63.5	142	87
Grades 03 - 08 ELA	64	49	9	7	55	42	30	41	6	10	396	506.3	56	374	78
Grades 03 - 08 MATH	68	48	16	8	53	40	24	41	8	12	396	510.3	65.5	374	89

### Central Tree Middle School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 08 SCI / TECH / ENG	63	40	6	3	56	37	31	40	6	20	144	85.8	N/A	N/A

### Chocksett Middle School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 05 ELA	71	49	7	6	64	43	27	42	2	10	94	507.6	47	91	81
GRADE 05 MATH	56	46	4	7	52	39	39	44	5	10	95	502.4	29	92	64
GRADE 06 ELA	88	51	30	7	59	43	10	39	2	10	94	518.9	80	91	98
GRADE 06 MATH	67	50	18	7	49	42	29	39	3	11	95	509.6	63.5	92	85
GRADE 07 ELA	74	50	18	6	56	44	24	39	2	11	89	511.1	72	87	91
GRADE 07 MATH	56	47	9	9	47	38	43	42	1	12	89	504.6	50	87	74
GRADE 08 ELA	72	49	23	8	49	41	20	39	8	11	90	511.9	64.5	86	91
GRADE 08 MATH	51	48	4	9	47	39	43	42	6	11	90	503	40	85	68
Grades 03 - 08 ELA	77	49	20	7	57	42	20	41	4	10	367	512.4	66	355	94
Grades 03 - 08 MATH	58	48	9	8	49	40	38	41	4	12	369	504.9	44.5	356	73

### Chocksett Middle School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	68	46	19	17	48	29	27	39	5	15	93	86.8	N/A	N/A
GRADE 08 SCI / TECH / ENG	58	40	3	3	54	37	32	40	10	20	90	83.3	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Davis Hill Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	68	47	15	8	53	39	30	42	2	10	60	508.8	N/A	N/A	87
GRADE 03 MATH	55	49	12	7	43	42	42	38	3	13	60	505	N/A	N/A	69
GRADE 04 ELA	71	48	18	7	54	41	26	42	2	10	84	512.2	61	81	91
GRADE 04 MATH	74	49	15	6	58	43	25	39	1	13	84	512	62	81	91
GRADE 05 ELA	60	49	6	6	54	43	39	42	1	10	95	503	45	93	65
GRADE 05 MATH	46	46	9	7	37	39	49	44	4	10	95	501	34.5	92	58
GRADES 03 - 08 ELA	66	49	13	7	54	42	32	41	2	10	239	507.7	52	174	82
GRADES 03 - 08 MATH	58	48	12	8	46	40	39	41	3	12	239	505.9	49	173	76

### Davis Hill Elementary School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	53	46	23	17	30	29	45	39	2	15	94	81.9	N/A	N/A

### Dawson Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	79	47	21	8	57	39	19	42	2	10	84	513.7	N/A	N/A	96
GRADE 03 MATH	74	49	13	7	61	42	24	38	2	13	84	511.6	N/A	N/A	89
GRADE 04 ELA	68	48	10	7	58	41	31	42	1	10	91	509	47	89	84
GRADE 04 MATH	71	49	10	6	62	43	25	39	3	13	91	508.9	55	89	84
GRADE 05 ELA	71	49	13	6	58	43	28	42	1	10	90	509.7	52	87	87
GRADE 05 MATH	76	46	20	7	56	39	24	44	0	10	90	513.1	68	87	93
GRADES 03 - 08 ELA	72	49	15	7	58	42	26	41	2	10	265	510.7	49	176	91
GRADES 03 - 08 MATH	74	48	14	8	59	40	25	41	2	12	265	511.2	62.5	176	91

### Dawson Elementary School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	52	46	18	17	34	29	44	39	3	15	90	82.8	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Dawson Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	79	47	21	8	57	39	19	42	2	10	84	513.7	N/A	N/A	96
GRADE 03 MATH	74	49	13	7	61	42	24	38	2	13	84	511.6	N/A	N/A	89
GRADE 04 ELA	68	48	10	7	58	41	31	42	1	10	91	509	47	89	84
GRADE 04 MATH	71	49	10	6	62	43	25	39	3	13	91	508.9	55	89	84
GRADE 05 ELA	71	49	13	6	58	43	28	42	1	10	90	509.7	52	87	87
GRADE 05 MATH	76	46	20	7	56	39	24	44	0	10	90	513.1	68	87	93
GRADES 03 - 08 ELA	72	49	15	7	58	42	26	41	2	10	265	510.7	49	176	91
GRADES 03 - 08 MATH	74	48	14	8	59	40	25	41	2	12	265	511.2	62.5	176	91

### Dawson Elementary School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	52	46	18	17	34	29	44	39	3	15	90	82.8	N/A	N/A

### Glenwood Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	56	47	10	8	46	39	36	42	7	10	110	505.6	N/A	N/A	75
GRADE 03 MATH	64	49	10	7	54	42	30	38	6	13	110	507.8	N/A	N/A	80
GRADE 04 ELA	54	48	7	7	47	41	41	42	5	10	128	503.4	45	121	66
GRADE 04 MATH	41	49	2	6	39	43	50	39	9	13	128	498.6	29	121	49
GRADE 05 ELA	67	49	7	6	60	43	25	42	8	10	112	506.6	64	104	78
GRADE 05 MATH	68	46	13	7	55	39	25	44	7	10	112	510.8	76	105	89
GRADES 03 - 08 ELA	59	49	8	7	51	42	34	41	7	10	350	505.1	56	225	73
GRADES 03 - 08 MATH	57	48	8	8	49	40	36	41	8	12	350	505.4	49.5	226	75

### Glenwood Elementary School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	52	46	18	17	34	29	44	39	3	15	90	82.8	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Houghton Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	57	47	11	8	46	39	35	42	8	10	93	504.5	N/A	N/A	70
GRADE 03 MATH	55	49	9	7	47	42	36	38	9	13	94	504.4	N/A	N/A	67
GRADE 04 ELA	58	48	13	7	45	41	38	42	4	10	77	508.9	56.5	74	84
GRADE 04 MATH	68	49	16	6	52	43	27	39	5	13	77	512.6	67	74	92
GRADES 03 - 08 ELA	58	49	12	7	46	42	36	41	6	10	170	506.5	56.5	74	78
GRADES 03 - 08 MATH	61	48	12	8	49	40	32	41	7	12	171	508	67	74	84

### Mayo Elementary School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	53	47	7	8	46	39	46	42	1	10	81	502	N/A	N/A	57
GRADE 03 MATH	51	49	1	7	49	42	47	38	2	13	81	500.1	N/A	N/A	49
GRADE 04 ELA	59	48	10	7	49	41	40	42	1	10	83	506.2	72	81	75
GRADE 04 MATH	54	49	1	6	53	43	45	39	1	13	83	502.1	59	81	63
GRADE 05 ELA	66	49	11	6	55	43	31	42	2	10	89	507.2	66	85	80
GRADE 05 MATH	61	46	9	7	52	39	38	44	1	10	89	506.6	68	84	78
GRADES 03 - 08 ELA	60	49	9	7	50	42	39	41	2	10	253	505.2	68	166	73
GRADES 03 - 08 MATH	55	48	4	8	51	40	43	41	2	12	253	503	63	165	66

### Mayo Elementary School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	57	46	18	17	39	29	39	39	5	15	88	82.4	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Mountview Middle School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 06 ELA	76	51	18	7	58	43	23	39	1	10	250	511.7	59.5	250	90
GRADE 06 MATH	79	50	20	7	59	42	20	39	1	11	249	513.9	76	249	94
GRADE 07 ELA	72	50	13	6	59	44	26	39	2	11	261	510.3	63	257	89
GRADE 07 MATH	72	47	14	9	58	38	26	42	2	12	260	509.9	55	255	86
GRADE 08 ELA	72	49	8	8	63	41	26	39	2	11	286	507.6	46	281	80
GRADE 08 MATH	64	48	9	9	55	39	32	42	4	11	285	505.3	43	282	74
Grades 03 - 08 ELA	73	49	13	7	60	42	25	41	2	10	797	509.8	55	788	89
Grades 03 - 08 MATH	71	48	14	8	57	40	26	41	2	12	794	509.5	58	786	87

### Mountview Middle School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 08 SCI / TECH / ENG	52	40	5	3	47	37	43	40	5	20	284	81.8	N/A	N/A

### Paxton Center School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	68	47	0	8	68	39	32	42	0	10	50	504.6	N/A	N/A	71
GRADE 03 MATH	80	49	12	7	68	42	18	38	2	13	50	511.9	N/A	N/A	90
GRADE 04 ELA	73	48	10	7	63	41	23	42	3	10	60	508.2	57	59	82
GRADE 04 MATH	78	49	8	6	70	43	18	39	3	13	60	512.9	73	59	93
GRADE 05 ELA	67	49	11	6	56	43	28	42	5	10	61	504.8	53	61	72
GRADE 05 MATH	45	46	3	7	42	39	50	44	5	10	60	498.5	49.5	60	48
GRADE 06 ELA	65	51	18	7	47	43	29	39	6	10	62	506.3	79	61	76
GRADE 06 MATH	68	50	10	7	59	42	32	39	0	11	63	508.5	76	62	82
GRADE 07 ELA	63	50	6	6	56	44	32	39	5	11	62	504	65	62	72
GRADE 07 MATH	52	47	10	9	42	38	39	42	10	12	62	499.5	45.5	62	59
GRADE 08 ELA	62	49	11	8	51	41	33	39	5	11	63	504.6	56.5	62	72
GRADE 08 MATH	52	48	10	9	43	39	35	42	13	11	63	499.3	36	62	52
GRADES 03 - 08 ELA	66	49	10	7	56	42	30	41	4	10	358	505.4	63	305	74
GRADES 03 - 08 MATH	62	48	9	8	53	40	32	41	6	12	358	504.8	57	305	72

### Paxton Center School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	62	46	22	17	40	29	35	39	3	15	60	86.3	N/A	N/A
GRADE 05 SCI / TECH / ENG	56	40	5	3	51	37	33	40	11	20	63	80.2	N/A	N/A



## MCAS Results by School - Spring 2017

Percent of Students at Each Achievement Level

### Thomas Prince School – MCAS (Next Generation)

Grade and Subject	Meeting or Exceeding Expectations		Exceeding Expectations		Meeting Expectations		Partially Meeting Expectations		Not Meeting Expectations		Included	Avg. Scaled Score	SGP	Included in SGP	Ach. Pctl.
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE					
GRADE 03 READING	51	47	7	8	44	39	46	42	2	10	41	502.9	N/A	N/A	61
GRADE 03 MATH	39	49	2	7	37	42	56	38	5	13	41	497.8	N/A	N/A	41
GRADE 04 ELA	71	48	16	7	55	41	26	42	3	10	38	509.7	72	37	86
GRADE 04 MATH	74	49	11	6	63	43	26	39	0	13	38	510.7	66	37	89
GRADE 05 ELA	83	49	25	6	58	43	17	42	0	10	48	518	71	46	98
GRADE 05 MATH	77	46	13	7	64	39	23	44	0	10	47	512.3	69	45	92
GRADE 06 ELA	89	51	43	7	46	43	11	39	0	10	46	526.9	85.5	46	99
GRADE 06 MATH	91	50	16	7	75	42	9	39	0	11	44	516.9	82	44	96
GRADE 07 ELA	88	50	12	6	76	44	12	39	0	11	41	515.2	61	41	97
GRADE 07 MATH	85	47	24	9	61	38	12	42	2	12	41	517.5	55	41	96
GRADE 08 ELA	77	49	19	8	57	41	23	39	0	11	47	513	52	47	93
GRADE 08 MATH	94	48	26	9	68	39	6	42	0	11	47	519	67	47	97
GRADES 03 - 08 ELA	77	49	21	7	56	42	22	41	1	10	261	514.6	70	217	97
GRADES 03 - 08 MATH	77	48	16	8	62	40	22	41	1	12	258	512.6	72	214	94

### Thomas Prince School – MCAS (Legacy)

Grade and Subject	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/ Failing		Included	CPI	SGP	Included in SGP
	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE	SCHOOL	STATE				
GRADE 05 SCI / TECH / ENG	81	46	60	17	21	29	19	39	0	15	47	95.2	N/A	N/A
GRADE 05 SCI / TECH / ENG	83	40	11	3	72	37	17	40	0	20	47	94.1	N/A	N/A

## Advanced Placement Performance Report – 2016-2017

Subject	Tests Taken	% Score 1-2	% Score 3-5
All Subjects	608	11.8	88.2
Arts	8		
Studio Art: Drawing	5		
Music Theory	3		
English Language Arts	83	9.6	90.4
English Lang/Comp	59	11.9	88.1
English Lit/Comp	24	4.2	95.8
Foreign Languages	14	0	100
French Lang	6		
Spanish Lang	1		
Spanish Lit	7		
History and Social Science	320	8.4	91.6
Economics: Macro	42	26.2	73.8
Economics: Micro	46	21.7	78.3
Govt & Pol: U.S.	55	0	100
History: U.S.	80	5	95
History: World	57	0	100
Psychology	40	5	95
Math and Computer Science	121	23.1	76.9
Calculus AB	29	37.9	62.1
Calculus BC	45	20	80
Computer Sci A	1		
Statistics	46	17.4	82.6
Science and Technology	62	12.9	87.1
Biology	39	5.1	94.9
Environmental Science	23	26.1	73.9



# Financial Reports



## Enrollment and Required Net School Spending

FY 2018		FY2018 Foundation Enrollment	FY2018 Foundation Budget	FY2018 Net Minimum Contribution	FY2017 Chapter 70	FY2018 Required Net School Spending
Code	Member Name					
134	Holden	3,143	29,830,373	17,626,751	N/A	N/A
228	Paxton	703	6,670,888	4,120,925	N/A	N/A
241	Princeton	439	4,168,155	3,456,189	N/A	N/A
257	Rutland	1,645	15,614,479	7,016,724	N/A	N/A
282	Sterling	1,135	10,774,635	8,145,271	N/A	N/A
999	<b>Total</b>	<b>7,066</b>	<b>67,058,530</b>	<b>40,365,860</b>	<b>26,692,670</b>	<b>67,058,530</b>

Based upon Department of Education Chapter 70 Aid and Net School Spending Requirements

FY 2017		FY2017 Foundation Enrollment	FY2017 Foundation Budget	FY2017 Net Minimum Contribution	FY2017 Chapter 70	FY2017 Required Net School Spending
Code	Member Name					
134	Holden	3,127	29,052,072	17,442,852	N/A	N/A
228	Paxton	702	6,518,209	4,194,000	N/A	N/A
241	Princeton	443	4,116,764	3,426,348	N/A	N/A
257	Rutland	1,667	15,483,003	6,813,218	N/A	N/A
282	Sterling	1,161	10,788,448	7,982,763	N/A	N/A
999	<b>Total</b>	<b>7,100</b>	<b>65,958,496</b>	<b>39,859,181</b>	<b>26,385,616</b>	<b>66,244,797</b>

Based upon Department of Education Chapter 70 Aid and Net School Spending Requirements

FY 2016		FY2016 Foundation Enrollment	FY2016 Foundation Budget	FY2016 Net Minimum Contribution	FY2016 Chapter 70	FY2016 Required Net School Spending
Code	Member Name					
134	Holden	3,097	28,835,506	17,355,236	N/A	N/A
228	Paxton	709	6,603,620	4,506,979	N/A	N/A
241	Princeton	435	4,047,089	3,546,045	N/A	N/A
257	Rutland	1,627	15,149,481	6,811,613	N/A	N/A
282	Sterling	1,184	11,021,089	8,105,813	N/A	N/A
999	<b>Total</b>	<b>7,052</b>	<b>65,656,785</b>	<b>40,325,686</b>	<b>25,331,099</b>	<b>65,656,785</b>

Based upon Department of Education Chapter 70 Aid and Net School Spending Requirements



# FY18 Appropriation - Adopted 6/12/17

Appropriation Area	FY 2018
Instruction	\$48,526,646
Administration	\$1,958,628
Support	\$6,892,471
<b>Total Salaries &amp; Stipends</b>	<b>\$57,377,745</b>
Health Insurance Active	\$8,641,218
Health Insurance Retired	\$2,925,061
Other Insurances & Benefits	\$1,494,739
Retirement Benefit	\$1,709,701
<b>Total Benefits &amp; Insurance</b>	<b>\$14,770,719</b>
Administration	\$220,415
Contracted Services	\$605,532
Technology	\$443,958
Instructional	\$815,732
Professional Development	\$145,665
Network & Telephone	\$152,093
Print Management	\$238,894
<b>Total Instructional Support</b>	<b>\$2,622,289</b>
Custodial Supplies & Services	\$170,165
Building Maintenance	\$567,939
Grounds Maintenance	\$449,666
Utility Services	\$2,213,192
<b>Total Operation Maintenance</b>	<b>\$3,400,962</b>
Athletics General Fund	\$0
Health Services	\$36,489
District-wide Charges	\$8,612
Student Activity General Fund	\$4,514
<b>Total Pupil Services</b>	<b>\$49,615</b>
Tuition To Public School	\$821,337
Tuition To Private School	\$986,729
Tuition To Collaborative	\$269,362
<b>Total SPED Tuition</b>	<b>\$2,077,428</b>
Financing & Fixed Charges	\$5
Tuition-Out School Choice	\$664,438
Tuition Out Charter School	\$465,039
Tuition-Out Recovery School	\$23,391
<b>Total Other Operational Costs</b>	<b>\$1,152,873</b>
Transportation - Regular Ed	\$3,748,425
Transportation - Special Ed	\$2,667,429
<b>Total Transportation</b>	<b>\$6,415,854</b>
Principal Payment	\$1,860,000
Interest Payment	\$650,894
<b>Total Debt Service</b>	<b>\$2,510,894</b>
<b>Total Expenditures</b>	<b>\$90,378,379</b>



## Expenditures

	FY16 Actual	FY17 Actual	\$ Change	% Change	FY18 Appropriation	\$ Change	% Change
<b>PERSONNEL</b>							
Salaries	54,012,962	56,177,712	2,164,750	4.01%	57,377,745	1,200,033	2.14%
Benefits & Insurance	11,903,267	13,216,174	1,312,907	11.03%	14,770,719	1,554,545	11.76%
<b>TOTAL</b>	<b>65,916,229</b>	<b>69,393,886</b>	<b>3,477,657</b>	<b>5.28%</b>	<b>72,148,464</b>	<b>2,754,578</b>	<b>3.97%</b>
<b>INSTRUCTIONAL SUPPORT - EQUIPMENT &amp; TECHNOLOGY</b>							
Administration	225,513	225,513	0	0.00%	220,415	(5,098)	-2.26%
Contracted Services	593,031	620,177	27,146	4.58%	605,532	(14,645)	-2.36%
Technology	376,610	443,958	67,348	17.88%	443,958	0	0.00%
Instructional	847,496	879,712	32,216	3.80%	815,732	(63,980)	-7.27%
Professional Development	164,536	164,536	0	0.00%	145,665	(18,871)	-11.47%
Network & Telephone	125,341	125,341	0	0.00%	152,093	26,752	21.34%
Print Management	256,889	256,889	0	0.00%	238,894	(17,995)	-7.00%
<b>TOTAL</b>	<b>2,589,416</b>	<b>2,716,126</b>	<b>126,710</b>	<b>4.89%</b>	<b>2,622,289</b>	<b>(93,837)</b>	<b>-3.45%</b>
<b>OPERATIONS &amp; MAINTENANCE</b>							
Custodial Supplies	258,058	258,058	0	0.00%	170,165	(87,893)	-34.06%
Building Maintenance	641,447	790,847	149,400	23.29%	567,939	(222,908)	-28.19%
Grounds Maintenance	386,008	386,008	0	0.00%	449,666	63,658	16.49%
Utility Services	2,161,969	2,087,399	(74,570)	-3.45%	2,213,192	125,793	6.03%
<b>TOTAL</b>	<b>3,447,482</b>	<b>3,522,312</b>	<b>74,830</b>	<b>2.17%</b>	<b>3,400,962</b>	<b>(121,350)</b>	<b>-3.45%</b>
<b>PUPIL SERVICES</b>							
Athletics	57,553	13,386	(44,167)	-76.74%	0	(13,386)	-100.00%
Health Services	67,987	45,122	(22,865)	-33.63%	36,489	(8,633)	-19.13%
Districtwide Charges	32,297	11,122	(21,175)	-65.56%	8,612	(2,510)	-22.57%
Student Activity	6,900	1,237	(5,663)	-82.07%	4,514	3,277	264.92%
<b>TOTAL</b>	<b>164,737</b>	<b>70,867</b>	<b>(93,870)</b>	<b>-56.98%</b>	<b>49,615</b>	<b>(21,252)</b>	<b>-29.99%</b>
<b>SPECIAL ED TUITIONS</b>	<b>1,343,804</b>	<b>1,521,857</b>	<b>178,053</b>	<b>13.25%</b>	<b>2,077,428</b>	<b>555,571</b>	<b>36.51%</b>
<b>OTHER OPERATIONS COSTS</b>	<b>1,118,200</b>	<b>1,137,237</b>	<b>19,037</b>	<b>1.70%</b>	<b>1,152,873</b>	<b>15,636</b>	<b>1.37%</b>
<b>TRANSPORTATION</b>	<b>5,743,240</b>	<b>5,962,323</b>	<b>219,083</b>	<b>3.81%</b>	<b>6,415,854</b>	<b>453,531</b>	<b>7.61%</b>
<b>DEBT SERVICE</b>	<b>2,570,711</b>	<b>2,551,056</b>	<b>(39,424)</b>	<b>-1.51%</b>	<b>2,510,894</b>	<b>(59,817)</b>	<b>-2.33%</b>
<b>TOTAL APPROPRIATION</b>	<b>82,893,819</b>	<b>86,875,664</b>	<b>2,347,579</b>	<b>2.91%</b>	<b>90,378,379</b>	<b>3,502,715</b>	<b>4.23%</b>
<b>FOUNDATION ENROLLMENT</b>	<b>7,217</b>	<b>7,216</b>	<b>(1)</b>	<b>-0.01%</b>	<b>7,257</b>	<b>41</b>	<b>0.57%</b>



# Local Revenues

	Actual FY16	Actual FY17	Adopted FY18
<b>MINIMUM LOCAL CONTRIBUTION</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	1.61%	0.75%	1.05%
Paxton	5.25%	-6.94%	-1.74%
Princeton	-3.39%	-2.86%	0.87%
Rutland	2.73%	0.33%	2.99%
Sterling	0.25%	-1.22%	2.04%
% Change from previous year			
<b>Total Minimum Local Contribution</b>	<b>40,218,460</b>	<b>39,859,181</b>	<b>40,365,860</b>
<b>OPERATIONS ASSESSMENT</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	44.18%	44.34%	44.94%
Paxton	10.12%	9.91%	9.70%
Princeton	6.11%	6.18%	6.21%
Rutland	23.07%	23.41%	23.05%
Sterling	16.52%	16.16%	16.09%
Based upon prior year October 1 enrollment			
<b>Total Operations Assessment</b>	<b>7,121,640</b>	<b>10,580,331</b>	<b>12,537,307</b>
<b>TRANSPORTATION ASSESSMENT</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	44.18%	44.34%	19.78%
Paxton	10.12%	9.91%	15.66%
Princeton	6.11%	6.18%	18.85%
Rutland	23.07%	23.41%	16.41%
Sterling	16.52%	16.16%	17.70%
Based upon prior year October 1 enrollment			
<b>Total Transportation Assessment</b>	<b>3,043,482</b>	<b>3,548,661</b>	<b>4,194,194</b>

## Local Revenues Continued

	Actual FY16	Actual FY17	Adopted FY18
<b>LONG-TERM DEBT REPAYMENT ASSESSMENT</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	44.18%	44.34%	44.34%
Paxton	10.12%	9.91%	9.91%
Princeton	6.11%	6.18%	6.18%
Rutland	23.07%	23.41%	23.41%
Sterling	16.52%	16.16%	16.16%
Based upon prior year October 1 enrollment			
<b>Total Long-Term Debt Repayment Assessments</b>	<b>94,260</b>	<b>92,190</b>	<b>89,940</b>
<b>LONG-TERM DEBT REPAYMENT ASSESSMENT - HIGH SCHOOL</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	42.29%	41.46%	41.56%
Paxton	9.94%	10.15%	10.15%
Princeton	7.06%	6.97%	6.94%
Rutland	24.44%	25.32%	25.25%
Sterling	16.27%	16.10%	16.10%
Based upon prior year October 1 enrollment at WRHS			
<b>Total Long-Term Debt Repayment Assessments</b>	<b>2,476,451</b>	<b>2,458,866</b>	<b>2,510,894</b>
<b>LOCAL REVENUE BY TOWN</b>			
	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
Holden	5.64%	8.19%	5.90%
Paxton	8.94%	1.07%	2.64%
Princeton	-0.45%	3.41%	4.45%
Rutland	7.55%	10.26%	7.10%
Sterling	3.45%	4.89%	5.43%
% Change from previous year			
<b>Total Local Revenue by Town</b>	<b>52,954,293</b>	<b>56,539,229</b>	<b>59,698,195</b>
<b>TOTAL LOCAL REVENUE</b>	<b>52,954,293</b>	<b>56,539,229</b>	<b>59,698,195</b>



## State Aid and Other Revenue

	Actual FY16	Actual FY17	Adopted FY18
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CHAPTER 70 AID					
	FY16	FY17	FY18	FY16	FY17
	2.86%	3.72%	2.22%	25,438,325	26,385,616
% Change from previous year					
TOTAL CHAPTER 70 AID					
				25,438,325	26,385,616
					26,970,138

CHAPTER 71 TRANSPORTATION AID						
	FY16	FY17	FY18	FY16	FY17	FY18
	-11.84%	-10.60%	-7.95%	2,699,758	2,413,662	2,221,659
Percent change from previous year						
TOTAL CHAPTER 71 TRANSPORTATION AID				2,699,758	2,413,662	2,221,659
TOTAL STATE AID REVENUE				28,138,083	28,799,278	29,191,797

	Actual FY16	Actual FY17	Adopted FY18
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	FY16	FY17	FY18
District Revenues for Operations	940,000	1,325,000	1,272,557
Excess & Deficiency (E&D)	850,000	150,000	150,000
Charter School Reimbursement	41,870	62,157	65,830
School Choice *	0	0	0

\* Based on audit recommendation School Choice no longer recognized as general fund revenue

TOTAL OTHER REVENUE	1,831,870	1,537,157	1,488,387
TOTAL REVENUE	82,924,246	86,875,665	90,378,379

Obt Key: 55 - Region Based  
57 - School Based  
58 - Needs Based[illegible]

WACHUSETT REGIONAL SCHOOL DISTRICT  
FY 2018 Expense Budget Allocation Summary  
All numbers in thousands (000)

DEPT	OBJ	CAT	DESCRIPTION	WRH	DAW	MOU	MAY	DAV	PAX	PRI	NAQ	CEN	GLEN	CHO	HOU	ECC	DIST	COF	FY 2018
120	Professional Development			41.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.3
	56	107	Teacher	0.7	0.6	0.3	0.0	0.3	0.0	0.6	0.7	0.4	0.8	0.8	0.7	1.3	0.0	0.8	7.3
	56	206	Aide	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3
	56	307	Substitute/Stipend	0.0	0.0	0.7	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.9
	Subtotal			0.7	0.6	1.0	0.0	0.3	0.0	0.6	0.8	0.4	0.8	0.8	0.7	1.3	0.0	1.1	8.4
200	Instructional Special Education			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	104	Educational Specialist	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	107	Teacher	1,264.3	251.5	320.2	169.1	182.3	278.7	126.2	211.7	275.4	319.9	244.1	387.6	612.6	323.1	11.7	12.3
	56	108	Coordinator	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,676.0
	56	206	Aide	447.4	179.2	286.2	168.3	229.6	142.0	144.6	181.3	247.0	132.8	131.6	79.6	184.2	73.0	0.6	563.3
56	Substitute Educational			39.8	0.3	0.3	1.4	0.0	0.8	0.7	0.4	2.9	0.3	7.4	5.2	6.5	0.0	0.0	2,656.9
	Substitute Aide			16.9	9.1	4.8	9.2	3.9	1.9	1.7	10.1	2.8	7.8	0.6	5.3	4.7	0.0	0.0	66.0
	Substitute/Stipend			8.3	0.2	2.2	0.9	0.6	2.5	0.5	1.1	4.1	1.3	4.1	1.2	7.6	3.4	0.0	78.8
	Long-term Substitute			1.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.1	0.0	0.0	0.0	0.0	0.0	0.0	38.1
	Subtotal			1,778.2	440.1	613.6	349.0	416.4	426.0	273.7	405.2	534.2	462.1	387.9	479.0	815.6	671.4	12.3	8,064.7
200	Occupational, Physical, & Speech Therapy			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	201	Occupational Therapist	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	315.2
	56	202	Occupational Therapist	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	107.1
	56	203	Physical Therapist	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	80.7
	56	204	Physical Therapist/Asst	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	62.5
56	Speech Therapist			0.0	0.0	85.8	0.0	0.0	0.0	0.0	60.4	0.0	0.0	0.0	0.0	0.0	1,116.8	0.0	1,263.0
	Speech Therapist Asst			0.0	0.0	0.0	0.0	0.0	0.0	59.5	0.0	0.0	0.0	0.0	0.0	0.0	274.2	0.0	333.7
	Subtotal			0.0	0.0	85.8	0.0	0.0	0.0	59.5	60.4	0.0	0.0	0.0	0.0	0.0	1,956.5	0.0	2,162.2
208	Tutor			25.5	0.0	23.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.6	0.0	64.8
	56	104	Educational Specialist	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.6
	56	300	Substitute/Stipend	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Subtotal			25.5	0.0	23.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.6	0.0	5.6
209	ABA Pro Asst W Restrnt			174.1	0.0	0.0	0.0	0.0	0.0	0.0	34.7	52.9	0.0	225.5	810.8	503.7	0.0	0.0	1,801.9
	56	104	Educational Specialist	174.1	0.0	0.0	0.0	0.0	0.0	0.0	34.7	52.9	0.0	225.5	810.8	503.7	0.0	0.0	1,801.8
	Subtotal			174.1	0.0	0.0	0.0	0.0	0.0	0.0	34.7	52.9	0.0	225.5	810.8	503.7	0.0	0.0	1,801.8
210	ABA Pro Asst W Restrnt			0.0	30.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	55.4	-0.3	0.0	2.8	0.0	88.2
	56	104	Educational Specialist	0.0	30.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	55.4	-0.3	0.0	2.8	0.0	88.2
	Subtotal			0.0	30.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	55.4	-0.3	0.0	2.8	0.0	88.2
212	One-To-One Aide			148.5	112.3	18.2	15.1	84.7	54.2	33.7	95.7	52.2	145.3	0.1	112.0	0.0	0.0	0.0	871.9
	56	206	Aide	148.5	112.3	18.2	15.1	84.7	54.2	33.7	95.7	52.2	145.3	0.1	112.0	0.0	0.0	0.0	871.9
	Subtotal			148.5	112.3	18.2	15.1	84.7	54.2	33.7	95.7	52.2	145.3	0.1	112.0	0.0	0.0	0.0	871.9
213	Community Job Coach			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	206	Aide	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Subtotal			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
214	Psychologist			226.8	58.6	181.6	73.7	89.2	65.0	43.8	82.6	94.5	97.1	33.2	75.8	94.3	2.3	0.0	1,218.4
	56	107	Teacher	226.8	58.6	181.6	73.7	89.2	65.0	43.8	82.6	94.5	97.1	33.2	75.8	94.3	2.3	0.0	1,218.4
	Subtotal			226.8	58.6	181.6	73.7	89.2	65.0	43.8	82.6	94.5	97.1	33.2	75.8	94.3	2.3	0.0	1,218.4
220	Professional Development SPED			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1
	56	107	Teacher	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1
	56	307	Substitute/Stipend	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Subtotal			0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2
300	School Committee			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	301	Superintendent Office	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	625.5	0.0	625.5
	56	302	Districtwide Administration	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	254.4	0.0	254.4
	56	303	Business & Finance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	404.2	0.0	404.2
	56	304	Human Resources	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	225.7	0.0	225.7
56	Pupil Personnel			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	69.6	0.0	69.6
	56	306	Pupil Personnel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	69.6	0.0	69.6
	56	390	Misc Stipend	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Subtotal			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,579.5	0.0	1,579.5



Obj Key: 56 - Region Based  
57 - School Based  
58 - Needs Based

All numbers in thousands (000)

Obj Key: 56 - Region Based  
57 - School Based  
58 - Needs Based

PER MONTHS IN DOLLARS (000)																			
DEPT	OBJ	CAT	DESCRIPTION	WRH	DAW	MOU	MAY	DAV	PAX	PRI	NAQ	CEN	GLEN	CHO	HOU	ECC	DIST	COF	FY 2018
	58	485	Library Periodicals & P	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5
	58	487	Library Ed Materials	14.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.6
			Subtotal	17.7	0.0	0.0	0.0	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	16.0
120			Professional Development																
	57	400	General Supplies & Exp	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.5	0.0	15.5
	57	590	Contracted Services	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5
	57	600	Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.0	0.8
	57	620	Membership & Dues	6.3	0.0	0.0	0.0	0.4	0.0	0.0	0.5	0.5	0.5	0.0	0.0	0.0	0.0	17.8	26.6
	57	630	Conference Register	0.8	0.0	0.0	0.0	0.0	0.0	0.3	0.3	0.3	0.3	0.0	0.3	0.0	112.8	3.6	116.1
			Subtotal	8.7	0.0	0.0	0.0	0.4	0.4	0.3	0.8	0.5	0.5	0.0	0.8	0.0	129.1	21.4	162.5
200			Instructional / Special Education																
	57	400	Supplies & Expense	1.1	1.3	1.5	1.0	1.5	2.2	2.0	3.7	1.2	2.1	1.5	4.0	6.1	7.6	0.0	38.9
	57	415	Telephone	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2
	57	450	Equipment & Furniture	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.1	0.0	2.1
	57	453	Copier Supplies & Exp	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.8	0.0	3.9
	57	455	Equipment Repair	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	57	480	Textbooks	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.1	1.1
	57	591	Legal Contracted Serv	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	35.0	0.0	35.0
	57	600	Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	9.5	0.0	10.0
	57	620	Membership Dues Sub	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	57	631	Legal Settlement	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	36.5	0.0	36.5
			Subtotal	1.4	1.3	1.5	1.0	1.5	2.2	2.0	3.7	1.2	2.9	1.5	4.0	9.0	92.4	0.0	126.7
232			Medical/Therapeutic Services																
	57	400	Supplies & Expense	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	58	590	Contracted Services	37.3	46.7	4.5	9.8	5.8	39.7	82.1	26.9	58.5	42.2	51.7	30.8	59.0	13.0	0.0	507.0
			Subtotal	37.3	46.7	4.5	9.8	5.8	39.7	82.1	26.9	58.5	42.2	51.7	30.8	59.0	13.0	0.0	507.0
300			School Committees																
	56	300	School Committee	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	28.0	28.0
	56	301	Superintendent of Scho	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.1	13.1
	56	302	Districtwide Administrat	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	22.4	22.4
	56	303	Business & Finance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	131.6	131.6
	56	304	Human Resources	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	29.8	29.8
	56	305	Pupil Personnel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.1	1.1
			Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	225.9	225.9
307			Technology																
	57	416	Networking & Telecomm	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.7	108.9	113.6
	57	451	Technology Software	1.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	202.8	204.1
	57	452	Technology Hardware	45.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	80.9	125.9
	57	456	Technology -Supplies &	3.1	0.2	0.3	0.1	0.1	0.2	0.3	0.3	0.2	0.3	0.1	0.1	0.0	1.7	0.0	7.0
	57	457	Technology -Repairs &	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.8
	57	590	Technology -Contracte	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.9	1.9
			Subtotal	49.4	0.2	0.3	0.1	0.1	0.2	0.3	0.3	0.2	0.3	0.1	0.1	0.0	6.4	385.2	453.3
390			Fixed Charges																
	56	452	Technology Leases	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	111.3	111.3
	56	453	Copier Leases	33.5	8.2	13.8	8.8	8.0	5.9	5.6	5.7	13.9	8.2	10.6	11.0	3.1	0.0	8.2	144.5
	56	555	Maintenance Equipment	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
			Subtotal	33.5	8.2	13.8	8.8	8.0	5.9	5.6	5.7	13.9	8.2	10.6	11.0	3.1	0.0	119.5	255.8
400			Alternative Education																
	58	400	General Supplies	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3
			Subtotal	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.3
			Department Supplies & Expenses																
	58	402	Art Supplies & Textboo	14.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.2
	57	403	Business Education Su	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	57	405	English Supplies & Tex	1.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.7	1.7
	57	406	Foreign Language Supp	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



Obj Key: 56 - Region Based  
57 - School Based  
58 - Needs Based

**PUPIL SERVICES**

**WACHUSETT REGIONAL SCHOOL DISTRICT**  
**FY 2018 Expense Budget Allocation Summary**

All numbers in thousands (000)

Obj Key: 56 - Region Based  
57 - School Based  
58 - Needs Based

DEPT	OBJ	CAT	DESCRIPTION	WRH	DAW	MOU	MAY	DAV	PAX	PRI	NAQ	CEN	GLEN	CHO	HOU	ECC	DIST	COF	FY 2018
	57	400	Health Services Supply	1.8	1.2	1.2	0.5	0.9	0.3	0.6	1.5	0.8	1.8	0.6	2.0	0.0	0.1	0.0	13.4
	58	450	Health Services Equipm	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	57	455	Health Services Equipm	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	56	590	Health Contracted Serv	2.5	1.2	0.9	2.4	0.9	1.5	0.7	1.0	0.6	1.0	0.5	1.3	0.0	0.0	10.0	24.5
			Subtotal	4.4	2.4	2.1	2.9	1.8	1.8	1.4	2.4	1.3	2.9	1.1	3.3	0.0	0.1	0.0	37.9
390	Fixed Charges																		
	56	590	Contracted Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.6	8.6
	56	820	Student Insurance	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
			Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8.6	8.6
420	Student Activities General Fund																		
	57	400	Student Activities/Suppl	2.5	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5
			Subtotal	2.5	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.5
			TOTAL PUPIL SERVICES	6.9	2.4	2.1	2.9	1.8	1.8	3.4	2.4	1.6	2.9	1.1	3.3	0.0	0.1	18.6	51.1
SPECIAL EDUCATION TUITIONS																			
Tuitions - Other Schools																			
	56	270	Tuition-Public	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	43.1	0.0	43.1
	56	274	Tuition-Public Day Sch	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,198.3	0.0	1,198.3
	56	274	Tuition-Private Day Sch	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	424.2	0.0	424.2
	56	276	Tuition-Residential	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	399.8	0.0	399.8
	56	970	Tuition-Collaborative	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	11.8	0.0	11.8
			Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2,077.2	0.0	2,077.4
			TOTAL SPECIAL EDUCATION TUITIONS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2,077.2	0.0	2,077.4
OTHER OPERATING COSTS																			
	56	390	Fixed Charges	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.1	0.0	0.1
	56	975	Recovery School Asses	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	23.3	0.0	23.3
	56	975	School Choice Assessm	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	664.4	0.0	664.4
	56	976	Charter School Assess	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	465.0	0.0	465.0
			Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,152.8	0.0	1,152.9
			TOTAL OTHER COSTS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,152.8	0.0	1,152.9
TRANSPORTATION																			
	56	960	Regular Ed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3,748.4	0.0	3,748.4
	56	963	Special Education	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,803.3	0.0	1,803.3
	56	964	Special Education	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	864.0	0.0	864.0
			TOTAL TRANSPORTATION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6,415.9	0.0	6,415.9
CAPITAL PROJECT DEBT SERVICE																			
	56	782	Bond Debt Service - Pr	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1,860.0	0.0	1,860.0
	56	782	Bond Debt Service - Int	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	650.8	0.0	650.8
			TOTAL DEBT SERVICE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2,510.8	0.0	2,510.9
TOTAL SCHOOL COMMITTEE APPROPRIATION																			
				17,201.3	3,238.6	5,164.8	3,275.9	3,167.0	3,488.8	2,843.6	2,749.8	3,333.9	2,870.7	3,115.9	3,902.2	1,762.1	18,567.6	15,426.5	90,378.4





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